

The Board of Trustees held their regular Wednesday meeting on December 8, 2010 at 7:00 p.m. in the School Library as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Richard Grant, Rick Milionis and Kathryn Bomar, Consulting Superintendent Darrell Olson, Principal Jon Hussman, Clerk/Treasurer Loretta Hammond-Nichols, eight staff, five patrons and one student.

ORDER/SALUTE - Chairman called the meeting to order at 7:08 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT - Budget Status Report – November revenue and expenditures were reviewed for the M&O and Special Fund Accounts for the Board to include budget and year-to-date information.

LEVY ELECTION LAW – New dates to include March will require the Board to pass a resolution for the amount in January. The County Clerks need the dates to publish on their election calendars in December as well. Last year many patrons mentioned to the Board that they would be willing to support a higher levy. The January Agenda will have that item for discussion. Levy can be run for two years. Trustee positions open will be Zone 5 and Zone 4. The Trustee terms are now four versus three years.

PRINCIPAL REPORT - The student enrollment is at 99 since two students moved.

PUBLIC COMMENTS - Items discussed-Lewiston contract for High School and funding cuts with Superintendent response that an additional 5% reduction across the board is expected.

BOARD COMMENTS - Chairman announced that the staff appreciation dinner was well attended and again expressed appreciation for the hard work the staff does at Culdesac School.

ISBA Conference attendees - Cecil Martin, Lori Zenner and Richard Grant commented on the great workshops of Professional Ethics, Financial Emergency, Course Assessments, Professional-Technical Programs, Funding for Charter Schools, Math cards for classroom teachers, Bus Transportation issues, Litigation regarding Financial Emergency and guest speakers at the conference. Chairman asked Mr. Hussman to present the information on staff ethics to the teachers.

ANNUAL GOALS MEETING - Chairman asked Superintendent to schedule a date the end of January or first of February for the annual goals meeting to be held with staff and students. The morning session the Board receives training from the ISBA and the afternoon is held for an input session with staff and students. The meeting is usually from 9:00 a.m. until 3:00 p.m. The information can be brought back to the Board at the January meeting. Board agreed that this meeting has been informative to hear what the students and staff have to say regarding their ideas on which direction the school should be moving forward. The 7-12<sup>th</sup> grade class presidents attend to represent the students with an elementary and secondary teacher and classified to represent the staff and parent attends to represent the community. Last year the expenses were cut back from previous years as the Board is not spending the night and the meeting is one day versus two.

CONSENT AGENDA - (Agenda/Minutes/Financial Report/Current Bills/Approve Emergency School Closure-November 23, 2010 – bad weather)

Lori Zenner moved to approve the consent agenda as presented. Seconded by Rick Milionis/Motion passed.

#### UNFINISHED BUSINESS

YOUTH LEGISLATURE ADVISOR– MRS. SPEARS - Superintendent recommended Mrs. Spears for the Youth Legislature Advisor.

Richard Grant moved to approve Mrs. Spears as the Youth Legislature Advisor for the 2010-11 school year. Seconded by Lori Zenner/Motion passed.

FFA ADVISOR – MS. JUHL - Superintendent commented that the school does not have an Agriculture Program this year and the State is concerned regarding the chapter.

Principal asked if the program could be merged with the BPA as Ms. Juhl is Advisor and both are Prof-Tech Programs.

Trustee Lori Zenner asked if when the lower grades enter high school if the chapter can be picked up again. Superintendent response was that won't be a problem.

Chairman asked what the cost of the program advisor was. Superintendent response was \$1,189.00.

Ms. Juhl explained details regarding the program: State FFA Director contacted her and asked that she continue the FFA chapter for Culdesac. She currently is endorsed for industrial technical, business education, marketing and several other professional-technical areas. Student dues for FFA are \$17.00. Ms. Juhl is willing to do what is best for the students and many are interested in FFA. Most students don't graduate and continue onto college. The professional-technical experience allows the students the opportunity to learn skills that they can apply in the work force. Ms. Juhl offered to do the FFA without the Advisor pay to help the students if she could utilize all the professional-technical funds assets for the BPA and FFA programs. The Professional-Technical Programs includes Home Ec., Ag and Business.

Trustee Kathy Bomar asked how many students are interested.

Ms. Juhl replied with 7 junior high and 6 high school students.

Superintendent commented that the dunk tank is a FFA fundraiser that provides revenue.

Principal commented that FFA account has a balance that could be used with the BPA.

Chairman asked that the Principal with the Superintendent get additional information to bring back to the January meeting.

Clerk commented that student funds are held in trust and are not the Boards funds to distribute. The Board can't give away individual student funds to another group without student approval. The students must provide minutes of that decision.

## NEW BUSINESS

### PROPOSED POLICY CHANGES-FIRST READINGS

POLICY 736.2 REMOVAL OF STUDENT DURING SCHOOL HOURS– Mr. Hussman provided a copy of the changed policy for discussion. The change would close the campus during school time.

Trustee Lori Zenner asked who would be monitoring the students who leave. Is this an administrative duty or staff?

Patron: concern that students would start bringing items on campus that they could not leave to access.

Principal Hussman explained that students leaving must have prior arrangements made through the office. Nezperce County law enforcement will be contacted to report the student truant. Staff already monitors the halls. Students with issues have moved out of the district.

Trustee Richard Grant didn't know if the school had enough staff to monitor the additional duty.

Chairman read the policy for the first reading with second reading to follow with further discussion at the January meeting.

POLICY 527.0 SCHOOL IMPROVEMENT PLANNING-Mr. Hussman explained the new reporting tool (WISE) requires committee planning time for staff/parents/administrators/board member. The report requires 84 school review items and 36 district items to be discussed for implementation. March is the deadline for this report to be in place. The policy would allow one day each month for planning time. Emergency reading could declare the policy effective immediately due to the timeline.

Board agreed emergency reading necessary for immediate implementation of this policy.

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Richard Grant declared the emergency reading of Policy 527.0 School Improvement Planning to be adopted as board policy. Seconded by Rick Milionis/Motion passed.

POLICY 706.1 JUNIOR HIGH GRADE LEVEL INSTRUCTION-Policy revision for core classes at 80% proficiency. The State is requiring completion of core classes at 80% for students to advance to the next grade level in the Junior High. Options for students who do not meet the 80% will be after school, Saturday or Summer school Programs to help reach that proficiency. Students on IEP's will have accommodations.

Chairman asked that parents be made aware of the additional requirements that the State is mandating.

Lori Zenner moved at accept Policy 706.1 Junior High Grade Level Instruction with changes for the first reading. Seconded by Richard Grant/Motion passed.

Patron comment-some parents' help their children at home and others don't care.

Principal reported that the student handbook which is read by students and parents has a signature page returned to the office for verification of the information has been received during the enrollment process.

Marge Munsterman (School Secretary) commented that only one signature page has been returned this year which is a problem. A different process is needed to get the information back.

Trustee Richard Grant remarked that at semester the parent should be notified if student is not passing the 80% proficiency.

Principal Hussman explained that the students are being assessed with several different tools to evaluate their progress by the staff.

Staff comment- FYI from Ms. Juhl informing the Board of a grant she received which is about \$20,000.00 worth of equipment to be donated to the school to include TV's, Camera, DVR's and miscellaneous library books. Mrs. Stowers (Librarian) supplied the list which was accepted.

Rick Milionis moved to enter executive session as per IC 67-2345 for personnel. Seconded by Lori Zenner /Board Poll: Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 10:00 P.M.

Superintendent, Principal and Clerk were dismissed from executive session.

Minutes received from Chairman: Superintendent position discussed.

Superintendent invited into executive session to continue position discussion.

Principal and Clerk invited into executive session.

Personnel issues discussed with no decisions during executive session made.

OUT OF EXECUTIVE SESSION: 11:00 P.M.

#### PERSONNEL

Chairman and Board agreed to offer the Superintendent a contract for the 2011-12 year with salary to be determined at a later date following the legislative session.

Lori Zenner gave Principal Hussman a directive to develop a custodial schedule of duties in the cafeteria for staff to earn a lunch provided by the district. Seconded by Kathryn Bomar/Motion passed.

Adjournment: 11:05 p.m.

