

OFFICIAL MINUTES
JT SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, January 11, 2012 at 7:00 p.m. in the School Library as posted. Those in attendance were Chairman Cecil Martin, Trustees Richard Grant, Kathryn Bomar and Bryce Scrimsher, Superintendent Darrell Olson, Principal Loretta Stowers, Clerk/Treasurer Loretta Hammond-Nichols, two patrons and two staff members. (Vice-chairman Lori Zenner – Absent)

ORDER/SALUTE

Chairman called the meeting to order at 7:00 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

*Day on the Hill is in Boise scheduled in February. Any Board member who wants to attend needs to let the Clerk know so that she can make reservations.

*Budget Status for December 2011 shows revenue received at 75% for the year. Expenses are going to be tight this year. Instructional materials are being order by using some of the reserves. The year-end projection is to have about \$80,000.00 left. The Governors budget looks to replace reserves first and then earmark the remainder of the funds without replacing any of the previous cutbacks for next year.

*District Wise Tool committee of Bryce Scrimsher, Kathryn Bomar, Jaclyn Smith and Parent representative with myself plan to meet next Wednesday about 3:00 p.m. for a few hours with a few follow-up meetings to complete the draft.

*Memorial Scholarship CD annual rollover has occurred this month which provides scholarship money from the interest.

*Open Enrollment Applications are available for students to apply to attend for school next year.

*Sports Coop with Highland contract will wait until after winter sports have concluded for submission to IHSAA. Contact with Highland suggests that there are no problems with the existing coop. I offered the use of the extra bus for transportation by trading miles on our mileage report. Also with upcoming spring sports the use of the field and equipment if they need to use it. We just want our students to find a home with the opportunity to participate in extracurricular activities by continuing the coop.

Trustee Richard Grant asked what cost for the bus would there be for the wear and tear expenses.

Superintendent explained that would be our cost in an attempt to help with the coop. We would be offering our spare bus and not a route bus for the events. It would be a nominal expense and benefit the students. It also would help keep the battery charged in the event we need to use the spare bus if a route bus has problems.

Principal Stowers commented that transportation has been a big issue for our students getting to practice or games to participate at Highland. We would have more Junior High students involved if they had a ride. Parents can't afford the cost of the fuel expenses.

PRINCIPAL REPORT

*Second Semester Class Schedule needs to be added to agenda under new business for Board approval.

*Policies 311.2 Positive Time Reporting, 609.5 Homeless Students, 718.3 Cell Phones need added to Agenda under new business for first readings. Positive Time Reporting is for Federal Programs staff that needs to designate their time respectively for payroll. Several of our staff report more than one time sheet each month for payroll. Homeless students definition is broader under the federal programs to mean any student not residing in home with own parents. Once student defined as homeless, they receive Title I services for that year. They also have the option of changing residents and continuing enrollment with the school if that is their preference. The school will be responsible for the student transportation to/from school. A portion of funds are made available for those students. The cell phone policy is new for Culdesac but has been implemented in other schools for years.

*Policy 605.3 needs to be renamed to Title I Parent involvement Plan for Federal Program requirements.

*Policy 711.2 Semester Test Policy for reward day needs to be revised for next semester but this semester we will follow it. It allows students to miss a day of school as reward for doing well for the semester with a limited number of absences. Excessive tardies need addressed for students who miss the first 10 minutes of each day.

Trustee Kathryn Bomar supported that students with excessive tardies should not qualify for the reward day.

Chairman Martin explained that the school 90% attendance rule is in place and that the Semester Test Policy was an incentive to offset students using personal days for shopping to combat additional absences.

Principal Stowers explained that she would be implementing a five minute late tardy as absent for second semester and then revisit the policy before next year.

Chairman asked if a Truant Policy was needed.

Principal Stowers reported that she and several staff attended a workshop today at Moscow on Reading Intervention that was excellent

as presented by the State Department of Education.

Superintendent explained that the cell phone policy will need to be implemented and placed in the student handbook with discipline guidelines.

PUBLIC COMMENTS

Concerns were why the school did not just hire one person to do the Superintendent and Principal job as financially that would save the school money.

Chairman explained that the school has tried that and learned that the two positions combined does not provide enough hours in the day to accomplish either job adequately. Student and/or staff interruptions must be dealt with first whether you have a report due or not. We need an administrator in the building at all times. Many of the reports are due at the same time for Federal Programs, Special Education, Accreditation and now even more accountability reports such as the WISE Tool. The job requires prioritizing deadlines. We need administration that give the staff, students, and principal stability through loyalty and resolve issues at the same time.

Superintendent explained that you work with several fiscal years at a time on many of the reports. Example being that the Erate reimbursement for the 2010-11 year is to upgrade the infrastructure of our current network system. The application for the 2011-12 year Erate is for our current network system expenses with the next window for 2012-13 year for Erate Application is this next month.

The school deals with many issues that involve home school kids and parents that are not even enrolled in school.

Principal noted that discipline paperwork takes hours per incident to report and follow up on each week.

Staff commented that they would like to see an opportunity for the ASB to organize an activity for the Semester Test Policy reward day versus students missing school when the policy undergoes revision.

Principal reminded the staff that the school does not have any funds for field trips which means the activity would have to take place at school.

BOARD COMMENTS

Trustee Richard Grant commented that the School Winter program was nice. Mr. Grant was concerned that the levy request was for two years versus one. He wants the levy to pass.

Trustee Kathryn Bomar agreed that the Music Program was very nice. Mrs. Bomar commented that patrons seemed to support the two year levy idea at the public meeting.

Trustee Bryce Scrimsher thought the program had a good turnout. Mr. Scrimsher also thanked Mrs. Hunt for her donation of hand knitted hats to all the staff and students at Culdesac School. It is still going to be a tight budget with the levy. I need to ask to add to the agenda the PTSA Sausage Feed Facility Request for March 11th under New Business.

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Chairman Martin thought everyone has a separate view point on the levy but once the Board has set the amount with the multi-year we need to support it and many of the patrons expressed their support for a two year levy. Mr. Martins concern was with the multi-year levy that inflation could be a factor.

Superintendent Olson explained that the two year levy will give the budget some stability in funding.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Leave Report Approval/Levy Budget Publication Approval)

Items requested under new business: Policy 311.3, 609.5, 718.3, PTSA Facility Use Request and Second Semester Class Schedule Approval.

Trustee Kathryn Bomar moved to approve the consent agenda with amendments. Seconded by Bryce Scrimsher/Motion passed.

UNFINISHED BUSINESS

TRANSPORTATION SPOT REVIEW

Superintendent had Joe Hasenoehrl and Lewiston assist with the inspection follow up from the Idaho Student Transportation representative for the minor areas. The annual driver evaluation was missed last year and that will be done this year by Mr. Hasenoehrl who will ride a route with the driver. Next year we will be looking for Lewiston to take on more of the on-line IBUS reports. They are currently doing the driver training and 60 day inspections. The buses are in good condition.

BREAK – 10 MINUTES

NEW BUSINESS

FIRST READINGS FOR POLICIES 311.3, 609.5 AND 718.3

Trustee Richard Grant moved to accept the first readings of the following Policies: 311.3, 609.5, and 718.3 as presented. Seconded by Kathryn Bomar/Motion passed.

CLASSROOM TECHNOLOGY PLAN – MR. CEROVSKI

Superintendent asked Mr. Cerovski to develop the plan which integrates teacher and student implementation with the new Students Come First Technology Law. Mr. Olson explained that he submitted a letter to SDE requesting that Culdesac be one of the first third to receive the technology distribution for next year. Next year, after this years upgrade from Erate, we will be able to do anything we need to do. The Erate funds will provide two new servers for options of sub networks.

Mr. Cerovski explained that Culdesac is not hurting for technology. What is needed is staff training to use the existing technology we have in place. The state task force has met and decided to send out laptops for high school teachers next year. We have so few numbers of students that the funds distributed at \$32.00 per student are only \$2,400.00. We used the funds this year to purchase a document camera projector with no interactive whiteboard needed for classroom presentation. A wand is used to control the presentation that is given on the classroom wall. An idea for next year technology funds is for ereaders or similar hand-held devices.

PTSA FACILITY USE REQUEST FOR SAUSAGE FEED-MARCH 11th

Each year the PTSA uses the school to provide the annual sausage feed which fundraises enough to last each year. The PTSA helps by donating to the school for student events and staff supplies. These past years due to funding cutbacks, the PTSA has helped out even more. They start Friday with preparations and setup on Saturday for the event on Sunday.

Trustee Richard Grant moved to approve the use of the school for the annual PTSA Sausage Feed from Friday, March 9th through Sunday, March 11th. Seconded by Kathryn Bomar/Motion passed.

SECOND SEMESTER CLASS SCHEDULE APPROVAL

Superintendent announced that due to staff with multiple endorsements the schedule has lots to offer students.

Trustee Richard Grant thought the schedule had a lot of good options and was interested in integrated science class.

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Trustee Kathryn Bomar thought the schedule looked good and was glad photography was offered.

Supertintendent explained that the integrated science class reviews a little of each area to give the students a glimpse of the different fields. The elementary science is a hands-on kit.

Trustee Richard Grant moved to accept the second semester class schedule as presented. Seconded by Bryce Scrimsher/Motion passed.

Richard Grant moved to enter executive session as per Idaho Code 67-2345 for Student and Personnel issues. Seconded by Kathryn Bomar/Board Poll: Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:32 P.M.

Student issue discussed regarding alternative route to graduation option.

Student issue regarding discipline discussed.

Personnel options issue discussed.

Personnel evaluation discussed.

OUT OF EXECUTIVE SESSION: 9:30 P.M.

No decisions were made only discussion entertained during executive session.

STUDENT REQUEST APPROVAL

Trustee Kathryn Bomar approved the alternative route to graduation for a high school student. Seconded by Bryce Scrimsher/Motion passed.

ADJOURNED: 9:40 P.M.

Chairman

Clerk

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