

The Board of Trustees held their annual meeting in the School Library on Wednesday, July 11, 2012 at 8:00 p.m. as posted/published. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Kathryn Bomar, Bryce Scrimsher and Dustin Heinzerling, Superintendent Alan Felgenhauer, Principal Shannon Morris and Clerk/Treasurer Loretta Hammond-Nichols and three staff members.

ORDER/SALUTE – Chairman called the meeting to order and those present joined in the flag salute.

SUPERINTENDENT REPORT

Budget Status (6/30/2012) – The end of the fiscal year shows carry over for the next year which is good in a tight budget year. The Audit report will show the budget against actual revenue and expenditures.

Chairman commented that it is easier to start the year with carry over funds.

The Superintendent and Principal informed the Board of the Elementary teaching assignments for next year as K/1st grade-Kelley Hewett, 2nd/3rd grade-Ashle Long, 4th/5th grade-Marilou Cash and 6th grade-Allison Parker. The Secondary teaching assignments will be done after hiring the Social Studies position.

PUBLIC COMMENTS

Staff Mindy Scrimsher thanked Debbie Heinzerling and Carol Hunt for the great job this summer in getting the building ready for next school year.

BOARD COMMENTS

REORGANIZATION – Superintendent Felgenhauer opened nominations for Chairman:

Lori Zenner moved to nominate Cecil Martin. Seconded by Bryce Scrimsher. Superintendent hearing no other nominations called for vote/Motion passed.

Chairman Martin opened nominations for Vice-chairman:

Lori Zenner moved to nominate Bryce Scrimsher. Seconded by Kathryn Bomar. Chairman hearing no other nominations called for vote/Motion passed.

TIME/DATE OF MEETINGS – the July annual meeting is when the calendar is set for the monthly Board meetings. Typically, the summer months of July and August are held at 8:00 p.m. with the other months held at 7:00 p.m. on the second Wednesday of the month. The 8:00 p.m. meetings in the summer accommodate the farmers in the area. The second Wednesday of the month works well for paying the bills. You don't want the meetings pass 7:00 p.m. for the staff that attend.

Bryce Scrimsher moved to meet on the second Wednesday of the month with September through June at 7:00 p.m. and July and August at 8:00 p.m. Seconded by Lori Zenner/Motion passed.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report Approval/Section 125 Plan Renewal/Account Signature Card Approval)

Principal Shannon Morris requested three proposed policy revisions for first readings under New Business to be added to the agenda.

Lori Zenner moved to accept the consent agenda as revised. Seconded by Bryce Scrimsher/Motion passed.

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UNFINISHED BUSINESS

ARCHERY PROGRAM PROPOSAL

This option needs to be checked with the insurance regarding safety coverage. We need to speak with Mrs. Morgan regarding teaching assignment schedule as it could be only English this year and not PE.

Kathryn Bomar moved to table the Archery Program Proposal at this time. Seconded by Lori Zenner/Motion passed.

Chairman asked Mr. Felgenhauer to bring this item back when ready with the additional information. Mr. Martin thought this would be an interesting individual sport offering for the students if it would work.

SPORTS COOP WITH HIGHLAND

Superintendent recommended that the two year coop be renewed for 2012-13 and 2013-14 under the same guidelines as operated under this last year. Football maybe not included if the tri-opt with Nezperce and Highland and Culdesac pushes this sport into the next division for play. The sports in the coop include: Girls and Boys Basketball, Girls Volleyball, Girls and Boys Cross Country, Boys and Girls Track, Softball and Baseball.

Junior High sports are not part of the IHSAA Coop with Highland but a recommendation to participate as well. Junior High practices and plays games at different times than the High School events.

Byrce Scrimsher asked what transportation options are available to the kids to get them to practice and games since most parents can't afford to transport them up to Highland. It would be nice if they could use the van if the school can afford it. Sports give kids a reason to keep their grades up and this helps to benefit the school.

Kathryn Bomar commented that last year parents provided their kids with the transportation themselves.

Superintendent informed the Board that Kelley Hewett and Ann Munstermann would not be coaching Volleyball this year and last year they provided the rides for the students. If a bus is used then you need a driver with a CDL and with the van the designated driver needs to be included on our insurance.

Board asked Superintendent to bring back the costs for travel at the next meeting.

Principal Morris commented that the Junior High practice at the end of the school day and play their games right after school.

Dustin Heinzerling asked if the sports would be playing as Culdesac Wolves. Response-No, participating under Highland.

Lori Zenner moved to accept the Sports Coop with Highland for the 2012-13 and 2013-14 years operating under the same guidelines as last year. Seconded by Dustin Heinzerling/Motion passed.

PRINCIPAL ALTERNATIVE AUTHORIZATION APPROVAL

Superintendent Alan Felgenhauer explained that the Board needs to declare an area of need exists for the hiring of the principal position for Shannon Morris due to the quality of applicants were all new and as current Counselor/Ag and Science Teacher, she knows our students and staff for the best fit as Principal. The Board agreed to the declaration. Superintendent asked if the Board would pay the \$100.00 application fee for this process. The Board agreed.

Bryce Scrimsher moved to accept the Alternative Authorization Application process for the Principal position as presented. Seconded by Lori Zenner/Motion passed.

TECHNOLOGY POSITION STIPEND

Superintendent received a letter from Mr. Cerovski that was addressed to the Board requesting additional funds for Technology release time. The Secondary schedule is not finalized and without a meeting with Mr. Cerovski regarding the details of how the IT pieces fit at Culdesac, I can't make a recommendation at this time without additional information.

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Chairman asked that this item be postponed until additional information is available since Mr. Cerovski also drives a bus route as well which overlaps with teaching duties. Last year he had a period per day for technology and received teacher pay for that time. Board agreed to table this item.

Bryce Scrimsher noted that additional technology time during the teaching day would reduce his teacher pay, which then could be replaced with the additional \$10,000.00 of Technology Funds.

Superintendent explained that in a small school it is hard at times not to overlap job duties. However, it is important to understand the justification to explain to the patrons. The District currently uses Ednetics for the phone system and computer network administration with Jeff Grant and Mr. Cerovski for on-site response issues.

NEW BUSINESS

ROOF BID OPENING

Chairman announced two bids were received from Upson Company of Caldwell, Idaho and Truco Systems of Montana. Both bids meet specifications as published.

Upson Company Bid

Assessment: Elementary roof in worst condition, then the High School roof - poor with Gym roof in good condition.

Bid is for Elementary and High School roofs only. Recommendation is to reroof Elementary and coat High School roof.

Elementary roof is saturated with water and over all condition poor. Certificate of Liability Insurance supplied with bid.

Two quote options for this bid – Option 1

Proposal for three pricing levels	BASIC	BETTER	PREMIUM
Elementary roof	\$49,600	\$51,600	\$53,250
High School roof	\$70,100	\$75,100	\$77,550
Cap option / High School only	+ \$2,000		

Basic: 20 yr .060 mil CARLISLE/GAF TPO 25 yr material & workmanship

Better: 26 yr .080 mil CARLISLE/GAF TPO with 25 yr material and workmanship

Premium: 30 yr or (20 yr plus 10 yr warranty) .80 mil Slika Sarnail with 30 yr material and workmanship

BASIC High School includes: remove existing membrane and insulation to deck. Install ¼ inch densdeck for fire rating, 2 layers 2inch Poly-Iso for R-25, install .60 ml TPO membrane mechanically fasten to deck, flash all parapet walls and terminate, new roof hatch, include city permit fees.

BASIC Elementary includes: remove existing membrane and insulation to deck, install ¼ inch densdeck for fire rating, new taper package, 2 layers 2 inch Poly-Iso for R-25, install .60 mil TPO membrane mechanically faste to deck, flash all parpet walls and terminate under existing counter flashings, TPO claded drip at eaves, include city permit fees.

BETTER includes: Basic with install .8 mil TPO membrane mechanically fasten to deck

PREMIUM includes: Basic with install .8 mil SIKA Sarnafill membrane mechanically fasten to deck

EXCLUSION: Asbestos demolition fees, any new wood deck replacement at flat roof decks

INCLUSION: Daily housekeeping and cleanup, OSHA fall protection and safety, Job site hazard analysis provided.

ADDITIONAL NOTES: Wood decking replaced at time and material basis

Liability Insurance and Worker's Compensation Insurance provided by American Casualty Company.

Terms: down payment equaling 1/3 of contract price due upon acceptance of proposal, balance payable net 10 days upon completion.

1.5% per month late fee will be assessed for past due account.

Prices for proposal will be honored for 30 days. Sales tax was included in the quoted price.

Option 2

EXISTING Roof: Elementary mutable layers, coating, membrane over wood fiber, membrane over insulation and tapered insulation, built up asphalt roofing, tung and grooved wood decking, wood fiber is saturated with water and over all roof section is in poor condition. Elementary Gym roof is good condition with .8 mil TPO over insulation and densdeck. High School roof is coating, membrane roofing over wood fiber, membrane over insulation with overall condition – poor.

NO warranty is offered by manufacture or by Upson Company for this option.

Proposal- Recoat as specified per Neo Guard recommendations to include the following:

Power wash existing roof with biodegradable cleaner at 2,500-3,000 psi, repair as needed and outlined, apply base coat 37419 HB at rate of 1.5 gallons per 100 sqft or 19 dry mlls, apply top coat #70613 white at rate of 1.5 gals per sqft or 18 dry mlls, drain lines at

Elementary roof to entire roof surface, drain lines at Elementary Gym roof not needed, drain line at High School roof 205 Inft by 5' per side, removal of all roofing debris

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PRICING: Section	Per Roof Section	All roof areas
Entire Roof Areas		\$73,700
Elementary	\$19,900	
Elem / Gym	\$30,900	
High School	\$28,500	
Total		\$73,700

INCLUSIONS: Daily housekeeping and cleanup with OSHA fall protection and safety, job site hazard analysis provided and completion of work by August 22, 2012.

EXCLUSION: none

ADDITIONAL NOTES: Billing can be set up prior to start of work.

Liability insurance provided by Travelers Insurance Company with Worker's Comp provided by Liberty Northwest.

TERMS: down payment equaling 1/3 of contract price is due upon acceptance of proposal and balance payable net 10 days upon completion. 1.5% per month late fee for past due account balance. Pricing on proposal good for 30 days. Idaho Sales Tax included in the quoted prices.

Truco System Bid

Coating High School and Elementary Wing Roof – complete to Neogard Elatagard SP Roof system specification guide.

Total bid is \$64,800.00 including labor cost of \$11,000.00.

Neogard nor Truco systems offers a warranty for this project.

All materials must be paid for upon delivery – total balance due upon completion.

This proposal may be withdrawn if not accepted within 30 days.

Scope of Work- inspect roof surfaces and insure clean, sound, properly prepared and free of moisture, dirt and debris or contamination.

Use pressure washer and Neogard 8500 biodegradable cleaner. Care taken to insure cleaner is rinsed completely off roof surface.

Verify all roof penetrations, mechanical equipment, sky lights and on roof items in place and secure. Make repairs to any cuts, scratches, open seams and any area showing unusal werar using 2 coats of HB7419 2 24 mils each and 6 inch Tietex flashing fabric.

Existing patches, repairs and any peel and stick tape will receive a coat of HB7419 coating @30 mils before base coat is applied. All parapet wal, curbs and any vertical surface will receive 1 coat of HB7419 @ 1 gal per square, then 2 coats of 70613 @ 1 gal per square

each coat. Rewash of roof with pressure washer. Base coat applied using HB7419 @ 1.5 gal per square yielding an average of 18 dry mils. Top coat applied using 70613 white top coat @ 11.5 gals per square yielding an average of 18 dry mils. All drain areas and areas with ponding will be given an extra top coat at 1 gal per square of 70613 to add longevity to these areas. Photos kept logging progress of project. Appropriate steps taken to insure safety of our employees and students and staff at school during course of project. All waste disposed for cleaning in a legal manner. Work areas cleaned and put back into original condition. Work conducted in professional manner appropriate for school where children could be present.

Certificate of Liability Insurance provided with bid. Materials specification sheet included with bid.
Recommendation from previous client included with bid.

Chairman commented that Joe Hasenoehrl helped write the bid specifications for the roof project. At one time Mr. Hasenoehrl was looking to train for the application certification for the roofing material and then bidding the project. However, we did not receive a bid from him. We will need to table this item to get additional information. The budget for this project needs to be reviewed. Bids are only good for 30 days. We may need to go back out for new bids at a later date. The Elementary wing is the worst which really needs a new roof. The High School could get by with a recoating. The roof requires a flat roof specialist to give us some other options.

Dustin Heinzerling commented that most of the cost is for the materials of the roof with little labor cost for the project.

Chairman asked that the Superintendent contact Joe on the condition of the roof and discuss options regarding the leak issues.

Bryce Scrimsher moved to deny both bids for the roof project. Seconded by Lori Zenner/Motion passed.

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PE/HEALTH POSITION APPROVAL

Principal Morris recommended Jesse Roehl for the PE/Health position. He will be working towards a Math endorsement and has previous PSR work experience at NICH.

Lori Zenner moved to hire the PE/Health position as presented for the 2012-13 school year. Seconded by Kathryn Bomar/Motion passed.

SOCIAL STUDIES POSITION

Principal Morris reported that this position is still in the interview process.

COUNSELOR POSITION APPROVAL

Principal Morris reported that the Counseling applicants did not have any teaching endorsements and the recommendation will be for only a .57 FTE. Matthew Macy would be here every day until noon as Counselor. He then would go to Lapwai to do his School Psych internship. After school each day he will be available for IEP meetings.

Bryce Scrimsher moved to hire Matthew Macy as a .57 FTE Counselor for the 2012-13 school year. Seconded by Lori Zenner/Motion passed.

PROPOSED POLICY REVISIONS-FIRST READINGS

Principal Morris explained that the revisions will help implement graduation requirements and make existing policy consistent between policies within different sections of the policy book.

Policy 604.7 – District Requirements for Graduation -Revision to implement the requirements with the 2013 class.

Policy 707.1 – State Minimum High School Graduation Requirements – This is the SDE IDAPA regulation guidelines.

Policy 707.2 – District Requirements for Graduation – Revision to implement requirements with class of 2013 and consistency with policy 604.7. The policies address the new SDE requirements and additional district requirements for graduation. Policy reviews timeline to pass ISAT and waivers for basic classes if the ISAT is passed. Requires passage of Pre-Algebra in 8th grade before advancing to 9th and divides the US History Studies into two years for more in depth coverage for a total of 48 credits to graduate.

Bryce Scrimsher noted that the reading option a good idea.

Superintendent Felgenhauer noted that the previous two graduation policies were not consistent and the implementation timeline is needed to meet the new SDE requirements.

Chairman explained that this would be considered the first reading of the policies and next month changes could be made during the second reading if needed.

Adjournment: 9:21 p.m.

Chairman
Clerk

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