

BUDGET HEARING - OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held a Public Budget Hearing meeting to discuss the 2012-2013 Proposed Budget and the Food Service Meal Price Increases. The meeting was held at 6:30 p.m. in the School Library as posted and published on Wednesday, June 13, 2012. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Bryce Scrimsher and Dustin Heinzerling, Superintendent Darrell Olson, Clerk/Treasurer Loretta Hammond-Nichols, and two staff members. (Absent-Trustee Kathryn Bomar)

**PUBLIC BUDGET DISCUSSION** - Chairman Martin called the meeting to order at 6:30 p.m. stating the purpose of the Public Budget Hearing was to discuss Budget Proposal for the 2012-2013 year.

Superintendent Olson reviewed the Summary Statement which compared the actual budgets of 2009-2010 and 2010-2011 that have been audited to the budget adopted for the 2011-2012 year to the proposed budget for 2012-2013. Mr. Olson reviewed the Proposed General M&O Accounts and thanked the patrons for approving a two – year supplemental levy for \$250,000.00 each year of the following years which helped bring back some of the cuts in the current year budget. The Other Funds proposed budget deals with the state/federal and other local grants that are earmarked in how to spend them. The current year Budget will end with a positive reserve even though additional expenditures were purchased to cover instructional materials for Math and restoring hours to staffing. The current 2011-2012 Budget will need amended to actual expenditures and revenues in the regular meeting.

Chairman asked the public if they had any questions - (No response from the public). Mr. Martin explained that this portion of the meeting is to discuss any concerns regarding the proposed budget. The adoption will not be done until the regular meeting following the Public Budget Hearing. Chairman asked the Board if they had any questions regarding the Proposed Budget.

**Board Concerns** - were the shift in expense amounts between categories and the different levels of revenues with a small contingency account. Superintendent noted that the State shifts it revenues trying to offset cuts and earmarks those shifts on how the school can spend it. The levy has money for instructional materials for the next two years for Science and Language Arts/English curriculum. This year we purchased Math curriculum.

**FOOD SERVICE MEAL PRICE INCREASE – 3<sup>rd</sup> NOTICE**

Superintendent Olson explained that the cost continues to rise in producing a Class A lunch under the SDE/Federal guidelines. We have been utilizing through the Lewiston Coop food/supply bids and personnel services for producing the menus and nutritional production reports. Cook Debbie Marker is doing a great job and the Program could not be more efficient. The original request due to the cost of increases was fifty cents for student meals and a dollar for the adult meals.

Clerk L. H-Nichols explained that with the new meal pricing option that the state has part of the renewal agreement, Culdesac actually can wait another year to raise prices. The formula shows that we still have fourteen cents according to the report that allows us to maintain the current prices. However, the cost of meal is still a factor. After talking with Cook Debbie Marker she suggested that we request a quarter increase for students and a dollar for the adults. Then after our last meeting discussion with the Board the request was to reduce the Adult meal increase since most of our staff are those who purchase the meals to just seventy-five cents. Next year the serving portions are changing and the request will reflect from K-6 at \$2.50 to K-8 for \$2.75 / 7-12<sup>th</sup> at \$2.75 to 9-12<sup>th</sup> for \$3.00 and Adults from \$4.00 to \$4.75.

The published increases show 10% for the K-8 students, 9% increase for the 9-12<sup>th</sup> students and 16% increase for the Adult meal price. The increase for the students will only affect about 1% of the students since most qualify for Free and Reduced meals. The Reduced meals would stay at forty cents for a lunch with no increase.

Chairman asked the public for any questions regarding the price increases – no response.

ADJORNED: 6:48 P.M.

Chairman \_\_\_\_\_

Clerk \_\_\_\_\_

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular Wednesday, June 13, 2012 meeting at 7:00 p.m. in the School Library as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Bryce Scrimsher and Dustin Heinzerling, Superintendent Darrell Olson, Clerk/Treasurer Loretta Hammond-Nichols, five staff members and one patron. (Absent-Trustee Kathryn Bomar)

**ORDER/SALUTE**

Chairman called the regular meeting to order at 7:00 p.m. and those present joined in the flag salute.

## SUPERINTENDENT REPORT

Mr. Olson reviewed the May Budget Status Report noting that revenues that were received were more than budgeted. The expenditures for the year included items as discussed with the Board that were not budgeted by restoring staff hours and purchase of instructional materials. The end reserve should be positive after the audit which accrues the summer wage and benefits. The final estimate for expenditures is about \$1,153,554.00 for the year. The Audit presentation in October will finalize the actual revenues and expenditures for the 2011-2012 year.

GENERAL COMMENTS - Superintendent noted that the past three years the district has made cuts and tough decisions due to state reduction in funding. The classified staff have stepped up and made that transition as smooth as possible. They have bent over backwards and did whatever it took to keep this school in good condition under times that they were seeing wage and benefit reductions. The school has never been cleaner thanks to their efforts. The technology upgrades made this past year from last year E-rate funds has put the network back into good operating conditions. The WISE Tool submitted this year will be the outline that the school follows until they make AYP and recover from the School Improvement requirements that are needed. Principal Stowers worked hard with the staff to develop that structure and now the school needs to follow up and complete those goals. The passage of the two year levy will help purchase the needed curriculum that is outdated and help stabilize the schools funding for the next two budget years. The Board still has many challenges since the economy is not what it should be or will be in the next few years, but I appreciate having the pleasure of working with a Board that focuses on education and the good of the students. The students of Culdesac are some of the finest I have had the opportunity of working with in education. Thank you for the eight years at Culdesac. Mr. Olson explained that he has been in education for a total of 42 years.

Chairman thanked Mr. Olson for his years of dedication and hard work through tough times and noted that the longest that the school had a Superintendent was about five years.

## PUBLIC COMMENTS

Staff commented that Mr. Olson has shown the classified staff support over the years and it has been a pleasure working with him. Teacher commented that they would like to thank the classified staff for all their help over the years as they do so much to help out at the school.

## BOARD COMMENTS

Trustee Lori Zenner commented that she enjoyed working with Mr. Olson and wished him luck and enjoy his retirement.

Chairman noted that he would like to thank all the staff that have weathered the storm of the past years cutbacks and have had the opportunity to experience some achievements under Mr. Olson's leadership. This next year we will be getting new administration with Superintendent Felgenhauer and Principal Morris. Mr. Olson took the school through tough times of declining enrollment, reduction of funding, being proactive in trying to put together coops with other districts, all of which includes making unpopular decisions during cutbacks and trying to look forward with experience to assess the needed leadership to turn the school around. It has been a pleasure and now it's time to finally go fishing and we wish you well in your future and enjoy your retirement.

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Trustee Bryce Scrimsher commented that Mr. Olson will enjoy the break from his stopping by the office to ask questions all the time.

Chairman explained that at the end of the meeting, he would present a retirement gift & offer cake to everyone.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval/Ratification of Negotiations/Certificated Staffs Contract Approval/Principal Contract Approval/MD&A Report Approval)

Lori Zenner moved to accept the revised consent agenda as presented to include the addition of the amended Building WISE Tool Report under Unfinished Business. Seconded by Bryce Scrimsher/Motion passed.

## UNFINISHED BUSINESS

### AMEND 2011-2012 BUDGET TO ACTUAL REVENUES AND EXPENDITURES

Superintendent Olson explained that proposed budgets are best guesses when the Board adopts them each year. The actual revenue and expenditures need amended to the Adopted Budget to reflect the true figures for the Audit. This year many additional revenues and expenditures were discussed with the Board as the year progressed which need included in the adoption.

Bryce Scrimsher moved to amend the 2011-12 Budget to Actual revenues and expenditures. Seconded by Lori Zenner/Motion passed.

## WELLNESS PROGRAM REPORT

PE Teacher Laura Morgan presented the Wellness Program that she developed this past year from previous year extracurricular levy funds as requested by the Administration. Her focus was on community and family participation. Each month a function was provided for the families of the community, staff and students to participate. The Board was sent an invitation to participate at the beginning of the year as well. The program had 82 participants sign up for the program. A total of 228 participants attended the seven

different events. One event was cancelled due to weather conditions. Each person that signed up received a T-shirt, step odometer and log to record their activities that were both recreational and qualified as fitness points. This idea was to promote healthier living and educate the community on ways to get out and have fun while staying fit. The family nights were fun and had good participation. Mrs. Morgan showed a power point presentation of the functions that were recorded.

Chairman thanked her for her efforts in putting together a fun program for the community.

#### ARCHERY PROGRAM PROPSOAL

Mrs. Morgan explained that she has been working towards certification as an Archery instructor and has accomplished that this year and would like the Board to consider offering that in the PE class and as an extracurricular option for those students who are not participating in sports. She has found people to donate the necessary equipment needed to fund the program. The only cost would be to compete in competitions and that could be covered by student fund raising. The start up fee is about \$1,500.00 and this amount can be donated by the local supporters of the Archery Club in Lewiston.

Superintendent Olson commented that when we offered Trap Shooting that was received well by the students. The equipment would need to be under adult supervision and follow the safety guidelines. This is an option that the students might be interested and possibly something we could offer.

Chairman thought the option would be exciting and along the lines of Trap Shooting which proved successful. The individual sports option versus team sports with our low numbers is an option.

Trustees Bryce Scrimsher and Lori Zenner thought that this idea was a good option for the students.

Chairman asked that this request be brought back to the July meeting to be discussed with the new Superintendent.

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Another request was that Mrs. Morgan would like to have considered is that staff receive 1<sup>st</sup> Aide/CPR training from a different source next year rather than from the past Red Cross instructor. The instruction was not the best and most of the training was outdated. She has several contacts with the EMT in Lewiston who can provide the same training.

#### AMENDED WISE TOOL BUILDING SUBMISSIONAL APPROVAL

Mr. Olson presented the Board with the information that five areas received updates which were submitted to the state for approval. The District application was accepted on the first submission but the School application required some amendments by the committee. Board approval is in regards to statements of support for follow up in staff training as identified in the plan through budget items and administration to follow up as needed to provide that documentation of implementation.

Trustee Lori Zenner moved to approve the WISE TOOL Building Committee submission as presented. Seconded by Bryce Scrimsher/Motion passed.

#### NEW BUSINESS

##### ROOF BID PUBLICATION APPROVAL

Superintendent reported that last fall repairs were made to the roof for leaks. The company did not do that great a job and only fixed some of the leaks. The company representatives have not responded to our requests to fix the remainder of the leaks and are not interested in completing the job. It would cost more in attorney fees to recover the cost of the repair versus finding another company to do the job. Joe Hasenoehrl contacted the product supplier to help get the specifications needed to help write the bid. Joe is looking to train in the application of the product in the event we need to have the leaks repaired in the future. The call for bids can be done in July which would give the roofers time to complete the project before school starts in August.

Trustee Bryce Scrimsher asked if another coating of the material is being applied to the existing layer or is that layer removed first.

Superintendent replied that yes additional layers will be applied to the current layer to help seal and protect the roof. The product should have a five year warranty with the application. Our problem with the flat roof is that if a drain gets plugged then the roof becomes a swimming pool. The only leak that still needs repaired is the one by the cafeteria wall. This area will take additional prep to make sure the seal is good.

Trustee Bryce Scrimsher moved to approve the Roof Bid Publication as presented. Seconded by Lori Zenner/Motion passed.

##### 2012-2013 MEAL PRICE INCREASE APPROVAL (3<sup>rd</sup> Notice)

This item has been posted/noticed at three different meeting and published. It will also be published in the Back to School Newsletter this August before school starts.

Lori Zenner moved to approve the 201-2013 Food Service meal price increases as presented. Seconded by Dustin Heinzerling/Motion passed.

#### 2012-2013 CLASSIFIED STAFF RECOMMENDATION

Trustee Bryce Scrimsher excused himself from this agenda item discussion.

Superintendent Olson explained that during the financial emergency declared two years ago by the SDE, all staff wages and benefits were cut 12%. The Board has had many discussions with me regarding the inequities in the classified staff pay and last year gave me the authority to adjust benefits and wages. However, due to budget cutbacks the classified staff has not seen raises in years. The recommendation of additional adjustments is not in the Proposed Budget. Only the 2% for classified as provided by state funding is built into next years' budget. The recommendation is above that for the Classified Classroom Aides who maintain their highly qualified status and the K-12 Secretary due to the additional reporting duties of the ISEE Report. Another area recommendation is an increase in sub pay for Bus Route Drivers and Cooks. These budget items will require amendments next year to actual for the proposed budget for 2012-2013.

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Trustee Dustin Heinzerling remarked that the classified positions to receive additional increases were the Aides, Secretary and subs for Route Drivers and Cooks.

Chairman asked for a motion to approve the recommendation for increases as presented by the Superintendent.

Trustee Lori Zenner moved to adopt the 2012-2013 classified recommendation by Superintendent Olson. Seconded by Dustin Heinzerling/Motion passed.

Trustee Bryce Scrimsher returned to the meeting.

#### 2012-2013 PROPOSED BUDGET ADOPTION

Superintendent recommended that the Board adopt the 2012-2013 Budget as presented. A copy has been sent to new Superintendent Felgenhauer.

Chairman noted that the 2012-2013 Budget Proposal was discussed earlier at the Budget Hearing.

Trustee Lori Zenner moved to adopt the 2012-2013 Proposed Budget as presented. Seconded by Bryce Scrimsher/Motion passed.

#### AG/SCIENCE POSITION CONTRACT APPROVAL

Shannon Morris (New Principal for 2012-2013) informed the Board that two applicants were received and the interviewee was energetic and excited to work at Culdesac pending Board approval. Tyler Mink was recommended for hire.

Trustee Lori Zenner moved to approve the Ag/Natural Science contract as presented for 2012-2013 school year as presented. Seconded by Dustin Heinzerling/Motion passed.

#### SUPERINTENDENT CONTRACT SCHEDULE

Chairman Martin explained that over the years Mr. Olson has offered his services as needed and above the call of duty. As he is retiring after this meeting he will be in to close his office and finish last minute details and paperwork to complete his contract. He will have completed these duties before the end of June. The Superintendent days stipulate that his last day will be tomorrow.

Mr. Olson informed the Board that he has made arrangements to come in an additional day the end of June to finalize any last minute details with the Clerk.

MEETING ADJOURNED: 8:08 P.M.

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Chairman  
Clerk

