

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, March 8, 2017 in the School Library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Kathryn Bomar, Dustin Henizerling and Eric Steigers, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols and one employee.

ORDER/SALUTE

Chairman called the meeting to order at 7:03 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (2/28/17) – Revenue received is at \$1,353,027.00 with another payment from SDE and the remainder of property taxes to be sent. Expenditures are running about 50% which is good for this time of the fiscal year.

LEGISLATIVE UPDATE-The JFAC budget has been set including the career ladder for certified staff and three percent salary increase for classified and administration. Professional development for staff continued funding as well as the discretionary unit funds increased to \$26,748. The Medicaid reimbursement bill is still being discussed. HB234 is for scholarship funds for high school credits as a voucher program for parochial and private schools. The tax reduction bill would reduce revenue for schools and a HB that restricts school information regarding levy details to the public are concerns. Trustee election date discussion would move the date to November and remove zone boundaries to utilize the county election precincts for voting.

BUILDING INSPECTION-The inspection went well with one item to address. The local fire official has signed off on the lockdown procedure used by the school which completes that item of concern.

EMPLOYMENT DISCUSSIONS WITH CTO/BOARD – The meetings have been scheduled for April 12th and 13th in the School Library at 4:00 p.m. These are open meetings that the public can attend and will be posted. Superintendent records the meeting minutes.

BROADBAND APPEAL-This suit has been filed by area school districts but no response to date.

MAKE-UP DAY FOR EMERGENCY SCHOOL CLOSURES- Update to the school calendar for adjustment of recess times for the 1<sup>st</sup>-6<sup>th</sup> grades gives 6.25 hours of instructional time versus 6.1 hours. This then gives sufficient instructional time for the school year and does not require us to make up any time to date. This adjustment has been sent to the SDE.

TRUSTEE CANDIDATE PETITION DEADLINE – March 17, 2017 at 4:00 p.m. to be filed with the District Clerk to allow time to submit the form to the County by the 5:00 p.m. deadline for verification for Zones #1, #2 and #3. April 1, 2017 is the deadline for write-in petitions to be submitted to Nezperce County at 5:00 p.m. The trustee election is May 16, 2017.

PRINCIPAL REPORT

ENROLLMENT REPORT – We have 100 students with the preschool to include two three year olds receiving services. P/K – 6th grade has 49 students with 19 enrolled in junior high and 24 students in the high school 9-12<sup>th</sup> grades.

STUDENTS OF THE MONTH-Elementary student selected is Luke Darnell and secondary student is Michael Fred.

EVENTS/ACTIVITIES-The Midnight Summers Dream play and workshop for the secondary students presented by the Idaho Shakespeare group from Boise performance will be enjoyed by the Highland and Nezperce school students as well with popcorn and water as snacks.

\*Read Across America week has both the staff and students participating in themed dress up days.

\*The school parking lot new curbs were installed by the shop class students.

\*Wednesday was the last night of the adult welding class with participants receiving certificates of completion. The class went well and Mr. Filipponi is willing to offer another adult basic welding class in May.

\*Region II Principal meeting asks each school to share what is happening in the schools. Principal Woodford shared the annual goals meeting the Board holds with the students and staff as a great opportunity to discuss goals for the school.

#### PUBLIC COMMENTS – NONE

#### BOARD COMMENTS

Trustee Bryce Scrimsher thought the goals workshop was good with the student input.

Chairman Martin missed a few hours in the morning but enjoyed the afternoon session with staff and students. The students were dressed to impress and represented Culdesac School well. The number one problem mentioned was staff turnover in the past. Now the school has a dedicated group of employees that seem like family.

Trustee Kathryn Bomar enjoyed the meeting and would like to see the Board follow up on comments and make some progress towards those goals. The session was fun with the staff and students participation.

#### CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report)

Superintendent requested the addition of Safety Bus Route Request under New Business and strike Open Enrollment.

Trustee Bryce Scrimsher moved to accept the consent agenda as amended. Seconded by Trustee Eric Steigers/Motion passed.

#### UNFINISHED BUSINESS

##### SECOND READING POLICY #604.10 – K-3 READING INTERVENTION

Chairman asked for any questions regarding the policy. (No questions from the Trustees)

Superintendent informed the Board that no new changes were needed for the second reading.

Trustee Bryce Scrimsher moved to accept Policy #604.10 for the second reading as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### NEW BUSINESS

##### APPROVE BUDGET HEARING – JUNE 14, 2017 (7:30 PM)/SCHOOL LIBRARY

Trustee Bryce Scrimsher moved to approve the Budget Hearing meeting for June 14, 2017 at 7:30 p.m. in the School Library. Seconded by Trustee Kathryn Bomar/Motion passed.

##### 2017-2018 SCHOOL CALENDAR PROPOSAL

Superintendent explained that the calendar is setup similar to the calendar used this year. The last day of school will be May 31, 2018 with graduation on June 1, 2018.

Trustee Bryce Scrimsher commented that the quarter breaks work well with the proposed calendar.

Trustee Bryce Scrimsher moved to approve the 2017-2018 school calendar as presented. Seconded by Trustee Eric Steigers/Motion passed.

##### FIRST READING POLICY #709.6 – TRUANCY PROPOSED REVISION

Principal Woodford is currently working on a draft of this policy revision. He is looking to draft a similar policy that the Lewiston School District has that utilizes the Nezperce County Sheriff office. The school calls the Sheriff with names of students to contact the parents regarding non-attendance. The parents are given a ticket for allowing the student/child to be habitually truant by not attending school regularly. Current policy has a step approach for enforcement. Usually the problem is with secondary versus elementary students. We have some students missing nine days for first semester

and then up to fifteen and seventeen days by second semester. An attendance committee would be used to review those absences due to doctor/health issues. It is the responsibility of the parent to get the kids to school.

Trustee Bryce Scrimsher noted that it is not fair to the teacher who is trying to keep the class on task with those students who need to catch up from absences.

Chairman Martin commented that when the students are not in attendance the school is losing funding.

Trustee Eric Steigers explained that the Jerome School District used the County Sheriff in that area to contact student parents as well for habitual truant cases.

Superintendent asked that the first reading be done at the April meeting.

#### PROPOSED CLASSIFIED EMERGENCY CLOSURE POLICY

Superintendent noted that two and half days were declared emergency closure this school year. This puts a strain on the classified that work hourly and would have to make that time up. The certificated staff only make up time if the student instructional time needs to be made up. The district tries to treat all staff fairly and this policy would help with giving the classified the same time off as the certified when emergency closures are declared for school.

The Board of Trustees accepted the first reading of the Emergency Closure Policy.

#### SAFETY BUS ROUTE REQUEST APPROVAL

Superintendent explained this is an annual request for those students riding the bus to/from school who live within one and half miles of school. These students ride due to unsafe/hazard or lack of designated walkways.

Trustee Bryce Scrimsher moved to approve the safety bus route request as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### EXECUTIVE SESSION – AS PER IDAHO CODE #74-206 1(b) FOR PERSONNEL AND STUDENT MATTERS

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel and student matters.

Seconded by Trustee Kathryn Bomar/Board Poll – Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 7:43 PM - (Clerk excused from executive session)

Personnel discussed.

Student matters discussed.

OUT OF EXECUTIVE SESSION: 7:55 PM

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Superintendent records minutes

No decisions were made during executive session.

#### PERSONNEL

Trustee Bryce Scrimsher moved to not rehire a Category #2 contract teacher for the 2017-2018 school year. Seconded by Trustee Kathryn Bomar/Motion passed.

STUDENT MATTERS – No motions needed.

ADJOURNED: 8:00 PM

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Chairman

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Clerk