

**OFFICIAL MINUTES  
CULDESAC JSD #342  
CULDESAC, ID 83524**

The Board of Trustees held their rescheduled meeting on Thursday, October 15, 2015 in the School Library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Kathryn Bomar and Dustin Heinzerling, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, Guest Auditors - Tony Matson and Emily Hurley with Hayden and Ross Accounting and two staff members. (Vacant Trustee Zone #4 – 90 days)

**ORDER/SALUTE**

Chairman called the meeting to order at 7:02 p.m. and those present joined in the flag salute.

**SUPERINTENDENT REPORT**

Mr. Felgenhauer asked that the Audit Report under New Business be moved up on the agenda.

**BUDGET STATUS (09/30/15)** – Revenue is looking good after receiving SDE payment and the big expenditures from summer projects are paid.

**ISBA CONFERENCE (Nov 11-13<sup>th</sup>)** – Proposed resolutions from the ISBA need to be reviewed.

**NOVEMBER BOARD MEETING** – changed from the 12<sup>th</sup> to the 17<sup>th</sup> due to the ISBA Conference.

**PRINCIPAL REPORT**

**ENROLLMENT** – Preschool with 4, elementary with 31, junior high has 22 and high school at 23 for a total of 80.

**STUDENTS OF THE MONTH** – Elementary is Jimmy Lamanto and secondary Tyson Scrimsher.

**STAFF TRAINING**-four staff attended the Coeur d’Alene PBIS workshop. The PACK is to help focus student behavior with positive reinforcements. Quantum training involves eight key essentials that the staff need in the classroom learning environment.

**SOFTBALL TEAM**- nominated Team of the Year with Mr. Roehl receiving nomination for Coach of the Year and Kim Smith received the MERIT nomination by the Warrior Athletic Association (WAA).

**VOLLEYBALL** – Districts held in Lewiston at LCSC this weekend.

**PUBLIC COMMENTS** – none

**BOARD COMMENTS**

Trustee Bryce Scrimsher wanted to thank all the parent volunteers that transport students for sports.

**CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval/Annual Financial Summary Publication Approval/Staff Holiday Appreciation Dinner 12-9-15)**

Trustee Bryce Scrimsher moved to approve the consent agenda as amended to move the Audit Presentation up on the agenda list. Seconded by Trustee Dustin Heinzerling/Motion passed.

**AUDIT PRESENTATION**

Tony Matson and Emily Hurley of Hayden Ross were introduced to the Board.

Mr. Matson began the presentation noting the audit reported a clean opinion. The only exception is the lack of the GASB 45 OPEB actuarial liability report. The expense is about \$3,000.00 to \$5,000.00 for a small district and the exception has not affected the bond rating for other small schools. The school financial reports are a fair representation of the district as a whole. The GASB 67 Net Pension Liability for PERSI is reported as a footnote with the District percentage being about (\$187,409.00) .004 of the total. PERSI is about 95% funded and is rated one of the highest pension services in the United States. The Statement of Net Position will reflect the new GASB net pension liability and the difference of the updated fixed asset schedule due to the capitalization policy revision. Mr. Matson reviewed the new upcoming GASB regulations for the Board. The Statement of Revenues, Expenditures and Changes in Fund Balances for the District is broken down into the General Capital Projects and Other Funds accounts. The General M&O Account shows a loss, which most of the amount was a transfer to the Capital Projects Fund Account. The beginning total fund balance for the report was at \$886,948.00 and ended at \$930,620.00 which is an increase of \$43,672.00 for the year. The graph presentation reviewed the General Fund revenues and expenditures. The Child Nutrition account showed a \$0 balance due to the excess costs of the cafeteria remodel project last year which were over/above the insurance coverage. The District may find itself continuing to cover the payroll expenditures in the future for this program. The District increased the capital projects fund balance to cover future projects needed for the building. The overall financial shape of the district is stable with an approximately three month fund balance that can accommodate the federal fund expenses of the district as well until the reimbursement is received. The District may want to review their levy request that is upcoming to include the percentage of fund balance needed to maintain in the event state funding does not remain consistent. The levy at Culdesac accounts for about 18% of the General M&O revenue.

Chairman asked a question regarding Culdesac versus other districts for fund balance and commented that an upcoming remodel project to consider involves replacing the plumbing in the cement walls of this old building that will be expensive.

Mr. Matson recommended a minimum of 5% to a 7 ½%. Auditor commented that negotiations have been favorable to the district as other schools struggle due to salary/benefits paid to the employee obligates about 85% for other district budgets. This then leaves those schools short trying to cover other operating expenditures. Culdesac School has efficiently spent the state funds given them.

Trustee Bryce Scrimsher thanked the Auditor for the good report.

Chairman Cecil Martin noted that he enjoyed the graph portion of the presentation.

Trustee Kathryn Bomar commented that it would be great if this portion of the presentation was attended by the public.

#### UNFINISHED BUSINESS

Zone #4 Vacancy – At Large Appointment

Superintendent commented that Eric Steigers is interested in the position but he lives in Zone #5. None of the patrons from Zone #4 have expressed an interest in the vacancy throughout the 90 days.

Trustee Bryce Scrimsher moved to appoint Eric Steigers to represent Zone #4 as an At-Large Board Trustee member. Seconded by Dustin Heinzerling/Motion passed.

#### NEW BUSINESS

##### AUDIT PRESENTATION

Trustee Bryce Scrimsher moved to approve the 2014-2015 Audit Report as presented. Seconded by Dustin Heinzerling/Motion passed.

Chairman thanked the Superintendent and the Clerk/Treasurer for their good work with the budget.

##### 2015-2016 SMART GOALS APPROVAL

Superintendent explained that the SMART Goals are part of the strategic plan that include the assessment measures. This is part of the Continuous Improvement Plan (CIP) for the school which shows student growth through state testing. This will be a yearly update/review process.

Trustee Bryce Scrimsher moved to approve the Strategic Plan as presented with the SMART Goals for the 2015-2016 school year. Seconded by Kathy Bomar/Motion passed.

##### OPEN ENROLLMENT REQUESTS

Superintendent received four requests for the Board to review.

Principal recommended that the requests be accepted.

Trustee Kathy Bomar moved to accept the four open enrollment applications. Seconded by Dustin Heinzerling/Motion passed.  
(Amanda Goffinet/Greyson Jenson/Tristan Jenson/Logan Gray)

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##### AFTER SCHOOL PROGRAM (ASP) – TITLE I FUNDS

Superintendent recommends that this be a trial program to see if students will attend. Kelley Hewett will be instructing the elementary and Caitlin Scott will instruct the secondary. The trial period will be November 3<sup>rd</sup> and 4<sup>th</sup> with the second week days of the 10<sup>th</sup> and 11<sup>th</sup>. An update will be given at the next meeting. Last year only two elementary students participated. The ASP replaces the summer school program that students would not attend.

Trustee Bryce Scrimsher moved to try the ASP as presented. Seconded by Kathy Bomar/Motion passed.

##### EXECUTIVE SESSION

Trustee Bryce Scrimsher moved to enter executive session for personnel and student matters as per IC 74-206. Seconded by Dustin Heinzerling/Board Poll: Yes, Yes, Yes and Yes/Affirmative response.

##### INTO EXECUTIVE SESSION: 8:08 P.M. – (Clerk excused)

Personnel discussed.

Student matters discussed.

##### OUT OF EXECUTIVE SESSION: 8:28 P.M.

No decisions were made during executive session.

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Superintendent records minutes

##### PERSONNEL - COOK POSITION

Trustee Bryce Scrimsher moved to accept Pam Phillips resignation for Food Service Manager. Seconded by Kathy Bomar/Motion passed.

Trustee Bryce Scrimsher moved to hire Shirley Boyer as the Head Cook. Seconded by Kathy Bomar/Motion passed.

STUDENT MATTER

Trustee Bryce Scrimsher moved to revoke a previous student open enrollment as discussed in executive session. Seconded by Kathy Bomar/Motion passed.

Adjourned: 8:30 p.m.

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CHAIRMAN  
CLERK