

OFFICIAL MINUTES
JT SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their annual meeting on Thursday, July 13, 2017 as posted/published in the school library at 8:00 p.m. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Eric Steigers and Mitchell Reid, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols, and one employee. (Absent-Trustee Dustin Heinzerling).

ORDER/SALUTE

Chairman Martin called the meeting to order at 8:07 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (6/30/17) – The budget will end the year with a positive balance to add to the current fund balance.

The auditor will finalize those figures after the next meeting.

HVAC UPDATE – The project is going well and progress looks to be finished by the target date for the first week in August. Several concerns for unit placement will be discussed with Kinzer Air with the cafeteria units still to be installed.

NEZPERCE GRANT AWARD – Both the elementary and secondary received \$10,000.00 each for a total of \$20,000.00

ISBA CONFERENCE-Superintendent asked the Board to mark their calendars for November to attend.

Trustee responses: Chairman and wife, Vice-chairman and Trustee Reid plan to attend.

WINDOW REPAIR NEEDED – Superintendent informed the Board that a rock thrown into the boys' locker room will require the window to be repaired before school starts. The incident was reported to Nezperce County Sheriff.

FOOD SERVICE PROGRAM – The adult breakfast price will need to be increased to cover the cost of the meal for this next year. At the August meeting a proposal for the increased meal price for adult breakfast will be discussed.

PUBLIC COMMENTS

Employee noted that the summer cleaning is on schedule to be done by the first week of August. The new stair treads project is going well and looks nice.

BOARD COMMENTS

Chairman Martin asked Mr. Reid what name he prefers to be addressed as the new Trustee for Zone #2.

Trustee response: I prefer "Mitch".

PORTABLE BACKSTOP-Chairman informed the Board that the school has used it for the last several years for pitching practice. The owner is asking that the unit be returned. Just needed to give everyone a heads up that the backstop will be leaving us and headed to another school.

CONSENT AGENDA (AGENDA/MINUTES/FINANCE REPORT/CURRENT BILLS/EMPLOYEE LEAVE APPROVAL/SECTION 125 PLAN RENEWAL APPROVAL/2017-2018 HOMELESS LIASION-JACKIE SMITH)

Superintendent asked to add to the consent agenda: Renewal Approval of the Coop between Spokane District #81 and Food Service of America with the Culdesac Food Service Program for 2017-18 Agreement.

Trustee Bryce Scrimsher moved to approve the consent agenda as amended. Seconded by Trustee Eric Steigers/Motion passed.

UNFINISHED BUSINESS

SECOND READING POLICY #311.2 SALARY DEDUCTIONS

Superintendent reported that no new changes were made since the first reading.

Trustee Bryce Scrimsher moved to approve Policy #311.2 for the second reading as presented. Seconded by Trustee Eric Steigers/Motion passed.

SECOND READING POLICY #529.0 NEPOTISM

Superintendent reported no changes since the first reading.

Trustee Bryce Scrimsher moved to approve the second reading of Policy #529.0 Nepotism as presented. Seconded by Trustee Mitchell Reid/Motion passed.

REVIEW POLICY #609.5 HOMELESS - REVISION

Superintendent made the requested changes to the policy as discussed at the previous meeting.

Board agreed to accept the revision for the final review of the policy.

NEW BUSINESS

BOARD OF TRUSTEE REORGANIZATION/OATH OF OFFICE OF DECLARED ELECTED TRUSTEES

Oath of office taken by Zone #1 Trustee Bryce Scrimsher and Zone #2 Trustee Mitchell Reid as delivered by the District Board Clerk.

Chairman turned the gavel over to the Superintendent to conduct nominations for Chairman of the Board.

Superintendent opened the floor for nomination of Board Chairman:

Trustee Bryce Scrimsher nominated Cecil Martin/Seconded nomination by Trustee Mitchell Reid.

No further nominations were made for the position of Chairman.

Vote taken: three-yes/nomination passed. Cecil Martin voted as Chairman for 2017-18 fiscal year.

Superintendent returned gavel to Chairman Martin to conduct nomination for the Vice-chairman position.

Chairman Martin opened the floor for nomination of Vice-chairman:

Trustee Eric Steigers nominated Bryce Scrimsher/Seconded nomination by Trustee Mitchell Reid.

No further nominations were made for the position of Vice-chairman.

Vote taken: three-yes/nomination passed. Bryce Scrimsher voted as Vice-chairman for 2017-18 fiscal year.

CLERK APPOINTMENT

Trustee Bryce Scrimsher moved to appoint Loretta Hammond-Nichols as the Board Clerk/Seconded by Trustee Eric Steigers/Motion passed.

BANKING ACCOUNT(S) SIGNATURE CARDS (P#1FCU)/FEDERAL DEPOSITORY (IDAHO STATE LGIP) APPROVAL

No changes needed since officials and staff are the same for this coming year.

SET MONTHLY - TIME/DATE OF MEETINGS

The regular meeting is held the second Wednesday of the Month at 7:00 p.m. in the school library. Except for summer the three meetings are held at 8:00 p.m.

Trustee Bryce Scrimsher moved to hold the regular meetings on the second Wednesday of the month at 7:00 pm. with June, July and August meetings starting at 8:00 p.m. Seconded by Trustee Mitchell Reid/Motion passed.

CHANGE AUGUST BOARD MEETING TO AUGUST 8, 2017

Superintendent asked the Board to reschedule the August meeting to the 7th versus the 8th due to his travel schedule with moving his son back to Kentucky.

Trustee Bryce Scrimsher moved to reschedule the August meeting to the 7th at 8:00 p.m. in the school library. Seconded by Trustee Mitchell Reid/Motion passed.

LOCAL WELLNESS POLICY #113 RENUMBER/CHANGE TO #325.0

Superintendent reported that the policy is not changing, just a renumbering for placement in the policy book.

Trustee Bryce Scrimsher moved to renumber the #113 Wellness Policy to #325 as presented. Seconded by Trustee Eric Steigers/Motion passed.

FIRST READING POLICY #325.1 DISTRICT NUTRITION COMMITTEE

Superintendent informed the Board of this new requirement for federal compliance with the Food Service Program. The program is having a review in December.

Board agreed to the first reading of the policy.

FIRST READING POLICY #325.2 NUTRITION STANDARDS

Superintendent explained this policy is in regards to food items offered by the school that need to meet federal regulations.

Board agreed to the first reading of the policy.

FIRST READING POLICY #325.3 GUIDELINES FOR FOOD AND BEVERAGE SALES

Superintendent noted that these food items must meet the Smart Snack guidelines for compliance.

Board agreed to the first reading of the policy.

EXECUTIVE SESSION AS PER IC 74-206 1(b) FOR PERSONNEL AND STUDENT ISSUES

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel and student issues. Seconded by Trustee Mitchell Reid/Board Poll-Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:48 PM

Personnel staff were discussed.

Student matters were discussed.

OUT OF EXECUTIVE SESSION: 9:15 PM

No decisions were made during executive session.

Clerk excused from session.

Superintendent records minutes

PERSONNEL

BUSINESS POSITION

Trustee Bryce Scrimsher moved to hire Kala Parker for the .43 FTE Business teacher position for the 2017-18 school year. Seconded by Trustee Mitchell Reid/Motion passed.

STUDENT MATTERS

OPEN ENROLLMENT REQUEST

Trustee Bryce Scrimsher moved to approve Conrad Dudley for an open enrollment request to attend Culdesac School for the 2017-18 school year. Seconded by Trustee Eric Steigers/Motion passed.

ADJOURNMENT: 9:20 PM

Chairman

Clerk