

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, January 10, 2018 in the school library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Dustin Heinzerling, Eric Steigers, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, and one parent. (Absent - Trustee Mitchell Reid due to illness)

ORDER/SALUTE

Chairman called the meeting to order at 7:00 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (12/31/17) – Mr. Felgenhauer commented that the budget looks good with \$1.2 million in investments. Next month the school receives a property tax payment in January and in February is the next state payment. The District still has eight months of salary and benefits to pay for staff expenses.

BOARD TRAINING-LEWISTON RED LION (MONDAY-2/13/18)-Annual goals meeting with students and staff. The ISBA training will meet with the Board in the morning with lunch round table discussions in the afternoon. The meeting will be 8:30 am until 3:30 pm.

MARCH 13 SUPPLEMENTAL LEVY ELECTION-The current levy expires in June. The new request is similar at \$250,000 for two years. The February meeting will have a Q&A session listed for patrons to discuss levy items with the Board. Levy items include facility issues of plumbing, HVAC, grounds, technology, curriculum, security camera/doors, and student activities. Kudos to Carol Hunt and staff with a clean facility inspection report.

FEBRUARY MEETING DATE CHANGE – MONDAY 2/12/18 – Reminder the February meeting is moved to Monday.

PRINCIPAL REPORT

ENROLLMENT – One student moved leaving us with six preschool, 48 elementary, 19 junior high and 27 high school students for a total of 100 enrolled.

EVENT/ACTIVITIES-New solid core doors were installed for the office and business room. Broken windows were replaced during break. Robotics club received a SEL donation of \$400 and \$1000 plus donation from Grannys to help sponsor the Moscow competition in February. Junior high girls have started volleyball. Boys basketball ended just before break. Elementary is participating with the Boys and Girls Club Basketball. They have seven games scheduled. Trap Club started on Sunday and runs for ten weeks.

PUBLIC COMMENTS – None

BOARD COMMENTS – None

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval)

Superintendent requested that Surplus Property Declaration be added to the agenda under new business.

Trustee Bryce Scrimsher moved to approve the agenda as amended. Seconded by Trustee Eric Steigers/Motion passed.

UNFINISHED BUSINESS

SECOND READING FOOD SERVICE PROGRAM PROCUREMENT POLICY #325.5

Superintendent updated the policy to meet the upcoming audit review.

Trustee Bryce Scrimsher moved to approve Policy #325.5 for the second reading. Seconded by Trustee Dustin Heinzerling/Motion passed.

SECOND READING HOMELESS STUDENT EDUCATION APPEAL OF ENROLLMENT DECISION FORM POLICY #609.52

Superintendent recommends approval for the Title I review. No policy changes since the first reading.

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Trustee Bryce Scrimsher moved to approve Policy #609.52 as presented for the second reading. Seconded by Trustee Eric Steigers/Motion passed.

SECOND READING HOMELESS STUDENT EDUCATION NOTIFICATION OF ENROLLMENT DECISION FORM POLICY #609.51  
Superintendent noted no changes since the first reading of the policy.

Trustee Bryce Scrimsher moved to approve Policy #609.51 as presented for the second reading. Seconded by Trustee Dustin Heinzerling/Motion passed.

SECOND READING ENGLISH LANGUAGE LEARNER PROGRAM POLICY #605.5  
Superintendent recommended approval. No students qualify at this time but the policy will be in place if needed.

Trustee Bryce Scrimsher moved to approve Policy #605.5 as presented for the second reading. Seconded by Trustee Eric Steigers/Motion passed.

#### NEW BUSINESS

##### PTSA SAUSAGE FEED REQUEST – USE OF FACILITY

PTSA representative Tammy Dudley requested use of the school for the PTSA annual sausage feed event. The request is for March 10 and 11<sup>th</sup>.

Chairman noted that for insurance purposes the Board will need to approve the request for the event.

Trustee Bryce Scrimsher moved to approve the request for March 10 and 11<sup>th</sup> by the PTSA. Seconded by Trustee Dustin Heinzerling/Motion passed.

##### TITLE I AFTER SCHOOL PROGRAM APPROVAL

Title I Coordinator Jackie Smith submitted the elementary K-6<sup>th</sup> reading and math After School Title I Program. The program is two nights a week after school for 15 weeks starting in January. The program will pay \$26.00 per hour for staff to assist those students who need additional help with the basic skills of reading and math. Snacks will be provided for the students who attend. Superintendent recommended approval.

Trustee Bryce Scrimsher moved to approve the Title I After School Program as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

##### SURPLUS PROPERTY DECLARATION

Superintendent informed the Board that the old Leapfrog pads and software cartridges are outdated will be discarded.

Trustee Bryce Scrimsher moved to approve the surplus of property declaration as presented. Seconded by Trustee Eric Steigers/Motion passed.

Trustee Bryce Scrimsher moved to enter Executive Session as per IC 74-206 (1)b for personnel and student matters. Seconded by Trustee Dustin Heinzerling/Board Poll – Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 7:25PM

(Clerk dismissed from session)

Personnel discussion included – Extracurricular staff, Non-certified staff and Superintendent evaluation.

Student matters discussion include – open enrollment student status.

(Principal dismissed from session)

OUT OF EXECUTIVE SESSION: 9:15 PM

No decisions were made during executive session with Chairman thanking the Superintendent for a great job this past year.

PERSONNEL

STAFF DETERMINATIONS - Trustee Dustin Heinzerling abstained from the extracurricular discussion.

JUNIOR HIGH VOLLEYBALL COACH

Trustee Bryce Scrimsher moved to hire Lacey Hovey as the Junior High Volleyball coach. Seconded by Trustee Eric Steigers/Motion passed.

RESIGNATION

Trustee Bryce Scrimsher moved to accept Ann Munstermann resignation as Volleyball coach. Seconded by Trustee Eric Steigers/Motion passed.

STUDENT MATTERS

OPEN ENROLLMENT DETERMINATION

Trustee Bryce Scrimsher moved to deny enrollment to the student if terms are not met as outlined by the Principal during the executive session discussion. If the student violates the terms, Principal can immediately revoke enrollment without further board decision. Seconded by Trustee Dustin Heinzerling/Motion passed.

ADJOURN: 9:20 PM

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Chairman

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Clerk