

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their rescheduled meeting on Monday, February 12, 2018 at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Dustin Heinzerling, Eric Steigers and Mitchell Reid, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, and three staff members, one student and one parent.

ORDER/SALUTE

Meeting was called to order by Chairman Cecil Martin at 7:00 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS (1/31/18) – District is in the seven month of the budget with a February payment from the SDE expected. Expenditures is at 50% with summer wages accrual for July and August to follow.

BOARD TRAINING-RED LION/LEWISTON – 2/13/18 (8:30 am – 2:30 pm) Students and staff will join the Board in the afternoon for a goals round table discussion. ISBA will be doing a training in the morning.

LEGISLATIVE UPDATE-Public school budget hearing scheduled for February 19 with projection to fund the 4<sup>th</sup> year of career ladder implementation. A difficult bill regarding levy and bond elections to only run every 12 months. Currently schools have the option of four times a year in the event the election fails to try again. March 13 is the two year levy election for the \$250,000 request for each year for Culdesac. The transportation bill rewrite will cost the district about \$10,000 due to loss of the block grant benefit. Trustee elections are being looked at to move to November with the regular elections versus May.

PRINCIPAL REPORT

ENROLLEMENT-Culdesac School has six preschoolers, 48 in the elementary, 20 in the junior high with 27 in high school for a total of 101 students.

\*Welcome back Dr. Moore into the science classroom part-time. Staff have helped out when subs were slim and glad to have her back. Classes are being held in the Library until she can return full time.

STUDENTS OF THE MONTH-Jerry Anderson (JT) selected for the elementary and secondary student is Jacob Miller.

ACTIVITIES / EVENTS – Playground trees have been trimmed and the cleanup went great.

\*Jordan Swift, Jessica Miller, Mariah Cruz and Dana St. Louis received Microsoft Certification for Powerpoint software and are working towards the Word certification.

\*Spelling Bee winner is Adrian Morgan with second place of Jack Lomanto and third place is Hali Anderson.

\*Geography Bee winner is Thomas Filipponi with second place Kaitlyn Ankney.

\*Nezperce School will be hosting the Idaho Theatre play performances in March for elementary and secondary students.

\*Feb 27 and 28 the Accreditation Team will be doing interviews with staff, parents, students, administrators and would like to meet with a Board representative for the luncheon exit meeting at Drovers Run on the 28<sup>th</sup> at noon. This review is done every five years.

\*Student Sam Bomar won an essay on Patriotism and received \$100 award. She now is eligible to compete regionally for the PNW.

PUBLIC COMMENTS

Q &A REGARDING SUPPLEMENTAL LEVY ELECTION FOR MARCH 13th - None

BOARD COMMENTS

Trustee Eric Steigers commented on enjoy watching the student Trapshoot Club on Sundays. The shoot has several opportunities for the students to observe and learn from skilled shooters from around the area.

CONSENT AGENDA (AGENDA/MINUTES/FINANCE REPORT/CURRENT BILLS/LEAVE REPORT APPROVAL)

Superintendent reported that no changes are needed.

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

UNFINISHED BUSINESS – None

NEW BUSINESS

CHANGE MARCH MEETING TO MONDAY MARCH 12, 2018

Superintendent noted this will enable him to attend Sunday PTSA sausage feed the day before as well.

Trustee Bryce Scrimsher moved to change the March meeting to the 12<sup>th</sup> on Monday. Seconded by Trustee Mitchell Reid/Motion passed.

OPEN ENROLLMENT 2018-2019 APPLICATIONS REQUEST

Superintendent noted that the deadline is February 1 for the forms and recommended approval. Any discussion will be done in executive session.

Board agreed to discuss the applications in executive session under student matters.

APPOINT BOARD MEMBERS FOR EMPLOYEE AGREEMENT DISCUSSION

Chairman explained this process is when the teaching staff meets with the Board representatives to discuss employment relations. The meeting is usually at 4:00 pm after school. Meetings take about four sessions to complete. The lead for the teachers is Caitlin Scott with most meetings scheduled for Wednesday due to spring sports.

Trustee Bryce Scrimsher moved to appoint Dustin Heinzerling as lead and Mitchell Reid to represent the Board in the agreement discussions. Seconded by Trustee Eric Steigers/Motion passed.

DELETE POLICY #306 – PURCHASING GUIDELINES

Superintendent explained that the updated EDGAR policy replaces this old policy.

Trustee Bryce Scrimsher moved to delete Policy #306-Purchasing Guideline. Trustee Dustin Heinzerling seconded/Motion passed.

REVISION TO POLICY #310.2 – TRAVEL ALLOWANCES AND EXPENSES

Superintendent added the federal award language to update the policy for those funds travel expenditures.

Chairman noted the first reading of Policy #310.2 update.

NEW POLICY #306.2-PROCUREMENT UNDER A FEDERAL AWARD

Superintendent reported this is required for the Federal Funds review and is similar to the Food Service procurement policy.

Chairman noted this as the first reading of Policy #306.2.

EMERGENCY REVISION TO POLICY #325-LOCAL SCHOOL WELLNESS

EMERGENCY REVISION TO POLICY #325.1-DISTRICT NUTRITION COMMITTEE

EMERGENCY REVISION TO POLICY #325.2-NUTRITION STANDARDS

EMERGENCY REVISION TO POLICY #325.3-GUIDELINES FOR FOOD AND BEVERAGE

EMERGENCY REVISION TO POLICY #325.4-UNPAID SCHOOL MEAL CHARGES

EMERGENCY REVISION TO POLICY #325.5-FOOD SERVICE PROCUREMENT

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Superintendent reported the change to these policies is the Federal USDA Civil Rights statement added to the end of the policy.

Trustee Bryce Scrimsher moved to approve policy updates to #325, #325.1, #325.2, #325.3, #325.4 and #325.5 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

Superintendent reported that the Food Service review went well. This year we have had the Transportation review earlier and the Federal Review is coming up as well as the Accreditation review.

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for student matters. Seconded by Trustee Dustin Heinzerling/Board Poll-Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 7:40 PM (Board, Superintendent, Principal, Clerk, Student and Parent invited into meeting)

STUDENT SUSPENSION HEARING – Chairman conducted hearing. (All participants excused for deliberation)

OUT OF EXECUTIVE SESSION: 8:37 PM – (Confidential hearing minutes to be placed in student file)

No decision was made during executive session.

#### STUDENT SUSPENSION HEARING

Trustee Bryce Scrimsher moved to accept the Principal recommendation as set forth in the executive session discussion.

Trustee Mitchell Reid seconded the motion/Motion passed.

Parent was asked to meet with the Principal tomorrow to discuss the stipulations. Parent thanked the Board for their consideration.

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1 (b) for personnel and student matters.

Seconded by Trustee Eric Steigers/Board Poll: Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:40 PM

(Clerk excused from session)

Personnel discussed.

Student open enrollment discussed.

OUT OF EXECUTIVE SESSION: 9:15 PM

No decisions were made during executive session.

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Superintendent records the minutes

#### STUDENT MATTERS

Trustee Bryce Scrimsher moved to accept the open enrollment applications as presented. Seconded by Trustee Eric Steigers/Motion passed.

#### PERSONNEL

##### EMPLOYEE DECISION

Trustee Mitchell Reid moved to accept Elaine Raebel as the Music instructor as discussed. Seconded by Trustee Eric Steigers/Motion passed.

#### RESIGNATION

Trustee Bryce Scrimsher moved to accept Jushua Richardson resignation effective end of the school year. Seconded by Trustee Dustin Heinzerling/Motion passed.

ADJOURNMENT: 9:25 PM

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Chairman

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Clerk

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