

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees rescheduled their regular meeting to Tuesday, April 10, 2018 in the School Library as posted for 7:00 p.m. Those in attendance were Chairman Cecil Martin, Trustees Dustin Heinzerling and Eric Steigers, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols, and two employees. (Absent – Trustees Bryce Scrimsher and Mitchell Reid)

ORDER/SALUTE

Chairman called the meeting to order at 7:20 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

- \*BUDGET STATUS (3/31/18) – The budget looks good at this point of time.
  - \*Legislative Update – The meeting with SDE for the legislature is scheduled for April 12<sup>th</sup> and next meeting a full report will be given. Elections for trustees have changed from May to November which means Trustee with expiration date for 2019 term will extend through November versus June. Campaign finance disclosure for trustees is required for the large districts.
  - \*Special Ed complaint for child find issue review came back clean without any findings.
- Thank you for the emergency adoption of the Principal/Administrative and Certificated Evaluation Policy revisions last meeting as the SDE committee approved the updates.

PRINCIPAL REPORT GIVEN BY SUPERINTENDENT

- \*Enrollment is at 99 students for Pre/K – 12<sup>th</sup> grades.
- \*Parent Teacher Conference attendance for elementary parents was 90%, junior high at 83% and high school at 42%.
- \*Activities/Events – Mrs. Cash wrote a Donors.Choose grant for the classroom. Dr. Moore received an ISTEM grant for Robots and Laptops to program the robots. Mr. Mullen will be receiving additional DRONE training from the PD grant.
- \*STUDENT OF THE MONTH – Elementary is Olivia Bigsby and high school is Terron Stang.
- \*Federal Program Review – Clean report without any findings.
- \*ISAT testing is scheduled from April 17<sup>th</sup> – May 3<sup>rd</sup>.

PUBLIC COMMENTS

Ag Teacher, Mr. Filipponi, reported that the CTE PQI Grant for \$24,000.00 for a van has been approved. It will allow transportation of CTE student club members to events without tying up the school bus or both of the existing vans that are always in use.

BOARD COMMENTS

Chairman Martin extended a conversation that his wife had with a parent of a previous student who attended Culdesac elementary. That parent expressed the student received one on one instruction which was very helpful in making them successful.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval/Approve Transfer \$14,671 from M&O to BUS Account for Depreciation as per IC/Annual Alumni Picnic-June 10<sup>th</sup> – Culdesac Gym Use)  
Superintendent requested approval of the consent agenda to include the transfer of funds.

Trustee Eric Steigers moved to approve the consent agenda including the transfer of bus depreciation funds of \$14,761 from M&O Account to the Bus Account as per Idaho Code. Trustee Dustin Heinzerling seconded/Motion passed.

UNFINISHED BUSINESS

SECOND READING POLICY #706.1 – JUNIOR HIGH GRADE LEVEL INSTRUCTION

Superintendent noted that the policy has eighth grade promotion details.

Trustee Eric Steigers moved to adopt Policy #706.1 as presented. Trustee Dustin Heinzerling seconded/Motion passed.

NEW BUSINESS

CHANGE MAY BOARD MEETING TO TUESDAY/MAY 15, 2018 (8:00 PM)

Trustee Dustin Heinzerling moved to change the May meeting to Tuesday the 15<sup>th</sup> at 8:00 p.m. Seconded by Trustee Eric Steigers/Motion passed.

PROPOSED POLICY #722.7 PROHIBITION OF TOBACCO POSSESSION AND USE

Superintendent requested approval of the first reading as proposed by Principal Woodford to address issues with athletics due to vapor/smoking devices.

Board agreed to the first reading for Policy #722.7.

PROPOSED POLICY REVISION #603.1 METHODS OF STATE ACCREDITATION

Superintendent needed to update the policy with the new accreditation method used by the school of ADvancED.

Board agreed to the first reading of the revision for Policy #603.1.

Superintendent noted that the next four policies just need reviewed to meet federal guidelines.

REVIEW POLICY #739.0 STUDENT RECORDS

REVIEW POLICY # 739.1 MAINTENANCE AND ACCESS OF SCHOOL STUDENT RECORDS

REVIEW POLICY #739.2 NOTIFICATION TO PARENTS AND STUDENTS OF RIGHTS CONCERNING A STUDENT'S SCHOOL RECORDS

REVIEW POLICY #739.3 STUDENT DATA PRIVACY AND SECURITY

Trustee Eric Steigers moved to approve the review of policies #739.0, #739.1, #739.2, and #739.3 as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

EXECUTIVE SESSION – CANCEL DUE TO LACK OF 2/3 QUORUM

PERSONNEL

DECISION OF 2018-2019 STAFF CONTRACTS

PRINCIPAL/TECHNOLOGY COORDINATOR POSITION

Superintendent recommends the rehire of Chase Woodford as the Pre/K-12 Principal/Technology Coordinator for the 2018-2019 school year.

Trustee Dustin Heinzerling moved to approve the rehire of Chase Woodford as presented. Seconded by Trustee Eric Steigers/Motion passed.

CLERK/TREASURER POSITION

Superintendent recommends the rehire of Loretta Hammond-Nichols as the District Clerk/Treasurer for the 2018-2019 fiscal year.

Trustee Eric Steigers moved to rehire Loretta Hammond-Nichols as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

HEAD COOK/FOOD SERVICE MANAGER POSITION

Superintendent recommends the rehire of Shirley Boyer as Head Cook/Food Service Manager for the 2018-2019 school year.

Trustee Dustin Heinzerling moved to rehire Shirley Boyer as presented. Seconded by Trustee Eric Steigers/Motion passed.

ANNUAL RENEWAL OF CERTIFIED STAFF CONTRACTS

Superintendent recommends to rehire the renewable certified contract staff as follows: Kelley Hewett, Jaclyn Smith, Caitlin Scott, Jesse Roehl, and Jeffrey Scott Mullen for the 2018-2019 school year.

Trustee Eric Steigers moved to rehire the renewable certified contract staff as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

RESIGNATION

Superintendent request that the Board accept the resignation of Megan Olson effective the end of the school year as the Junior High Teacher.

Trustee Dustin Heinzerling moved to accept the resignation as presented. Seconded by Trustee Eric Steigers/Motion passed.

SUPERINTENDENT POSITION

Superintendent ask the Board to consider the renewal of the two year contract for him as Superintendent for 2018-2020 fiscal years.

Trustee Eric Steigers moved to approve the renewal of a two year contract for the Superintendent as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

ADJOURNMENT: 7:55 PM

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Chairman

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Clerk