

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, February 8, 2012 in the School Library as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Lori Zenner, Trustees Richard Grant, Kathryn Bomar and Bryce Scrimsher, Superintendent Darrell Olson, Principal Loretta Stowers, Clerk/Treasurer Loretta Hammond-Nichols, six staff members, two patrons, and two guests.

ORDER/SALUTE

Chairman called the meeting to order at 7:03 p.m. and those present joined in the flag salute.

SUPERINTENDENT REPORT

BUDGET STATUS – Mr. Olson reviewed the revenue and expenses year to date for January 2012 with a remark that it is a tight year and the projection of about \$80,000.00 fund balance by the end of the year.

DISTRICT WISE TOOL-Three meetings have been held with another two scheduled for completion. The deadline is March 1 for submission to the state. The plan modules have been developed and we need to review for edits.

LEVY ELECTION-The supplemental levy is March 13. Please encourage everyone to vote.

PTSA VOTER REGISTRATION- February 3<sup>rd</sup> from 6-7:00 p.m. the PTSA with Nezperce County Clerk Patty Weeks held a registration at the school. Several people were registered that night.

PRINCIPAL REPORT

SCHOOL WIDE MANAGEMENT PLAN- Mrs. Stowers and staff attended a workshop in Spokane and now will be developing and then implementing as outlined in the three parts to reinforce positive behavior and consequences for poor behavior. This will be a K-12 process.

WISE TOOL-The staff has worked on 80 indicators and now I just need to edit the school improvement plan. Our plan that was submitted last year needs several items revised and then the new document submitted by the March 1 deadline.

FEDERAL FUNDS – Fund Balance for the Federal Funds will be spent this year. No carryover amounts will be left. Next year 7 to 10% cutbacks in funding is expected. This means that the school will be making cutbacks for classroom aides. This year about \$11,000.00 in set-asides in the budget is needed for staff training/travel due to not making AYP. This has used up the fund balance.

PUBLIC COMMENTS

Staff announced that they received training at the PTSA Registration meeting with Nezperce County Clerk Patty Weeks to register people to vote through the February 17<sup>th</sup> deadline.

BOARD COMMENTS

Trustee Richard Grant informed the patrons that Craigmont supplemental levy for this last year was \$429,000.00 with a Plant levy of another \$40,000.00 for a total of \$469,000.00 at a cost of \$3.67 per \$1,000.00 market value due to their base. If you were to add Culdesac School District base it would cost \$2.58 per \$1,000.00. This would reduce the cost to all the taxpayers for both schools who could coop giving students more opportunities for academic electives. The skills students are missing is the ability to speak, write, work well with others and analyze situations and resolve problems. The students do not have problems with technology skills.

Chairman commented that another element is being on time and regular attendance.

Trustee Bryce Scrimsher asked that Principal Stowers join executive session to join in the personnel and student issue discussion. Board agreed and Mrs. Stowers accepted the invitation.

CONSENT AGENDA (AGENDA/MINUTES/FINANCE REPORT/CURRENT BILLS/EMPLOYEE LEAVE APPROVAL)

Richard Grant moved to adopt the consent agenda as presented. Seconded by Lori Zenner/Motion passed.

## UNFINISHED BUSINESS

### OPEN ENROLLMENT APPLICATIONS

Mr. Olson presented two applications for the Board to review.

One student attended Lapwai and is in the 5<sup>th</sup> grade. The parent and daughter are here if you would like to ask any questions.

Parent explained that her daughter has only missed 4 days of school when she attended Cavendish two years ago and missed eight days of school this last year at Lapwai. She is requesting open enrollment due to racial issues at Lapwai.

Richard Grant asked to review the student report card for grades.

Chairman asked the Principal and Superintendent for their recommendation regarding the application.

Superintendent replied that he did not see any reason not to enroll the student and has visited with the mom to know that she will work with us if needed.

Principal Stowers didn't see any problem areas.

Trustee Lori Zenner moved to accept the open enrollment as presented for this semester and next year. Seconded by Richard Grant/Motion passed.

Mr. Olson presented the second application for the second student. She attended Asotin this year and last year at Craigmont. Her mom lives in Winchester and daughter will be staying with cousin in Culdesac during the week. The student missed 22 days this year at Asotin. Only part of the days were due to illness. She has passed her ISAT tests but struggles with grades due to absences. Superintendent talked with mom on the phone this morning about attendance.

Principal commented that if accepted for this semester to wait and see if her attendance and grades are better so as to re-evaluate the student before accepting for next year.

Chairman asked if student would qualify for homeless since not living with mom. Chairman Martin noted the attendance is important as that affects funding and at Culdesac we have a 90% attendance rule that we follow.

Trustee Lori Zenner replied that if the student is homeless the District has to accept the open enrollment application.

Principal Stowers informed the Board that living with relatives due to economic reasons determines homeless not because of convenience. Homeless determination is done on a yearly basis.

Trustee Kathy Bomar moved to accept the student for enrollment for the remainder of second semester at Culdesac School. Seconded by Lori Zenner/Motion passed.

### EMERGENCY CLOSURE FOR – JANUARY 18,19 & 20, 2012

Mr. Olson informed the Board due to bad weather and phone service outage, school was cancelled for three days. We experienced trouble with our internet as well. Superintendent commented that several days are built into the schedule for emergencies.

Principal Stowers notified the Board that the school can be closed 11 hours for emergency and this leaves only five hours left for the remainder of the year before students would have to make up school time.

Trustee Richard Grant moved to approve the emergency closure for January 18, 19 and 20 for bad weather and phone service outage. Seconded by Bryce Scrimsher/Motion passed.

## SECOND READING – POLICIES 311.3, 609.5 AND 718.3

Superintendent presented three policies for their second readings.

Chairman hearing no changes entertained a motion for adoption into the policy manual.

Kathy Bomar moved to accept the second reading for policies 311.3, 609.5 and 718.3 as presented. Seconded by Richard Grant/Motion passed.

## GEAR UP GRANT II – LETTER OF ASSIGNMENTS

Superintendent Olson presented two letters of assignment for the new grant on behalf of Grant Advisor Jaclyn Smith and Counselor Shannon Morris with recommendation of approval for their extra duties.

Trustee Richard Grant moved to accept the Letter of Assignments for Jaclyn Smith and Shannon Morris for the Gear Up II Grant as presented. Seconded by Kathryn Bomar/Motion passed.

## WISE TOOL APPROVAL

Superintendent presented the drafts of the District document and Principal Stowers presented the School document for Board approval. Both documents will be reviewed for edits and submitted by the March 1 deadline. A Board poll could be taken on February 22 if needed for any changes. This process is time and fund consuming. Implementation will cost the district thousands of dollars for curriculum next year.

Chairman agreed to poll the Board by February 22 for approval of changes to submit documents to the SDE.

## COMPREHENSIVE THREE YEAR TECHNOLOGY PLAN 2011-2014

Mr. Cerovski presented the final copy for Board approval to submit to SDE for the upcoming Erate filing. Mr. Cerovski reviewed the changes on pages 31-33. Page 36 will be edited as per Principal request to remove holding student records as that is not allowable by law.

Trustee Richard Grant moved to accept the Comprehensive Technology Plan as presented for the 2011-2014. Seconded by Kathy Bomar/Motion passed.

## BREAK

NEW BUSINESS – None

Trustee Lori Zenner moved to enter executive session as per IC 67-2345 for personnel and student issues. Seconded by Bryce Scrimsher/Board Poll: Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 8:20 P.M.

Student issue discussed.

Principal position discussed.

Superintendent position discussed.

Staff issues discussed.

Parent invited to join executive session to discuss student issue. Parent dismissed.

OUT OF EXECUTIVE SESSION: 10:55 P.M.

No decisions were made during executive session.

## PERSONNEL

Trustee Lori Zenner moved to advertise for a 1.0 FTE Principal position with statement of position open until filled. Seconded by Richard Grant/Motion passed.

AJOURNED: 10:56 P.M.