

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their rescheduled meeting on Tuesday, November 13, 2018 as posted/published at 7:00 p.m. in the school library. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees – Dustin Heinzerling, Eric Steigers, and Mitchell Reid, Superintendent Alan Felgenhauer, Principal Chase Woodford, Clerk/Treasurer Loretta Hammond-Nichols, one patron and two employees.

ORDER/SALUTE

Chairman called the meeting to order at 7:03 p.m. and those present joined in the flag salute.

REPORTS AND COMMENTS

Superintendent Reports

- \*Budget Status (10/31/18) – Superintendent reported that the revenue is up and covers the monthly expenditures.
- \*Annual Board Goals Meeting – Scheduled for Wednesday, February 20, 2019 at the Lewiston Red Lion at 9:00 a.m. until 11:00 a.m. with the Architect to discuss restructure of the office for better view site of the front door and student safety issues. The students will join you for lunch with the afternoon to discuss roundtable topics with them and the staff.
- \*Proposed New Funding Formula – The formula uses enrollment versus ADA (Average Daily Attendance) of students. This formula looks to impact Culdesac in a loss of possibly \$417,000 per year. It looks like the larger schools are getting an increase. The State Education bottom line for funding schools looks to save them \$1.6 to \$1.8 million with this proposal. I will be attending a meeting to see if minimums will be built into the formula and discuss the hold harmless option with implementation.
- \*District Staff Appreciation (School Cafeteria - 12/12/18 at 5:30 p.m.) – Reminder next month the Board meeting will follow dinner.
- \*Food Service Manager-Shirley Boyer received an USDA Equipment Grant in the amount of \$7,944.70 to replace the old dishwasher in the cafeteria.

Principal Reports

- \*Enrollment – Six preschool, 48 elementary, 12 junior high and 28 high school for a total of 94 students.
- \*Parent-Teacher Conferences - Elementary had 100% with junior high and high school at 78% participation. This is a good turnout since the phone system has not been synced with student database software yet. After the first night calls were made to the remainder of the parents to come the second night.
- \*Events – Kindergarten teacher Mrs. Filon received a Donors grant for Hatch the Eggs project for \$700. Harvest Carnival went well with thanks to the Anderson family for the decorations and auctioneer volunteer. The haunted hallway and senior dinner concessions were successful as well. Nezperce Grant written by Mrs. Smith will provide two interactive projectors for classrooms, 12 laptops for staff, and 15 Chromebook devices for the junior/senior high classrooms. High school basketball with Highland Coop has started with volunteer Mr. Campbell driving student participants to/from practice. Junior High basketball started this evening at the Culdesac gym.

Public Comments – Ag Teacher-Henry Filipponi thanked Vice-chairman Bryce Scrimsher for leveling out the gravel by the bus shop for placement of the storage container.

Board Comments – none

CONSENT AGENDA – (Agenda/Minutes/Finance Report/Current Bills/Leave Report Approval/School Emergency Plan Approval)

Principal reported no changes to the school emergency plan from last year.  
Superintendent recommended approval of the school emergency plan.

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Seconded by Trustee Eric Steigers/Motion passed.

## AGENDA ACTION ITEMS

### Unfinished Business

#### Second Reading Policy 818.3 – Bus Driver Duties

Superintendent reported no changes to the policy since the first reading.

Trustee Bryce Scrimsher moved to approve Policy 818.3 – Bus Driver Duties for adoption as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### Second Reading Policy 104.2 – Annual Organization Meeting

Superintendent reported this policy has a date change of January versus July due to new election timeline for trustees.

Trustee Bryce Scrimsher moved to approve Policy 104.2 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

#### Second Reading Policy 112.0 – Elections

The election for trustees will be the first Tuesday after Monday in November of odd years.

Trustee Bryce Scrimsher moved to approve Policy 112.0 as presented. Seconded by Trustee Eric Steigers/Motion passed.

#### Second Reading Policy 112.2 – Taking Office

Trustee Eric Steigers asked regarding the at-large appointment for office.

Superintendent responded that the at large appointment for a zone without an elected trustee must wait 90 days. This timeline will run through April since the start date is January. That makes the March meeting the deadline for the at-large trustee appointment.

Trustee Bryce Scrimsher moved to approve Policy 112.2 – Taking Office as presented. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### Second Reading Policy 112.3 – Oath Of Office

Trustee Bryce Scrimsher moved to approve the second reading of Policy 112.3 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

### New Business

#### Three Year Audit Services Proposal (2019-2021)

Superintendent recommended the three year renewal for audit services with Hayden Ross. They have done a good job the past three years and work well with staff. The proposed fee is the same as this year for 2018-19 at \$12,300 and increases \$350 each year for the next two following years.

Trustee Bryce Scrimsher commented that he likes the report given each year.

Chairman noted that he enjoys the graph reports.

Trustee Bryce Scrimsher moved to approve Hayden Ross for audit services for 2019-2021. Seconded by Trustee Dustin Heinzerling/Motion passed.

#### First Reading Revision Policy 707.1 – High School Graduation Requirements

Superintendent informed the Board that this policy combines several old policies that will be obsolete. This policy addresses advanced opportunities, industry certification, dual credit classes, career and college readiness, civics test and graduation rate.

Chairman asked that this be considered the first reading of the policy.

First Reading Revision Policy 512.1 – Evaluation of Certificated Personnel

This policy utilizes milepost and teacher vitae software as part of the process. It works for first observation and aligns to the Danielson framework while creating an electronic portfolio for staff. It will help with implementation for the master teacher program.

Chairman asked that this be considered the first reading of the policy.

First Reading Revision Policy 101.3 - Board Member Code Of Ethics

Superintendent noted the edit to #10 as previously discussed.

Chairman asked that this be considered the first reading of the policy.

Cinema Club Request – Mr. Smallen

The club is for students to get together to watch movies and then write reviews. The favorite movies would then be shown as a monthly fundraiser to sell popcorn. Movies to be previewed for school appropriateness before showing. This club gives the students another function to attend and get involved with school. Possibly to be held on Fridays as movie night.

Trustee Dustin Heinzerling moved to approve the cinema club request. Seconded by Trustee Mitchell Reid/Motion passed.

Declare Extra Cafeteria Tables Surplus

Superintendent informed the Board that eight of the six stored old cafeteria tables are to be declared surplus. The school will keep two as backup in the event they are needed for additional seating. The tables were \$1,400 to \$1,500 each depending on size new in 2001. An estimate of \$100 each on an “as is basis” to those who may be interested in the surplus tables is recommended.

Trustee Bryce Scrimsher move to declare six cafeteria tables as surplus. Seconded by Trustee Mitchell Reid/Motion passed.

EXECUTIVE SESSION

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel and student matters. Seconded by Trustee Dustin Heinzerling/Board Poll: Yes, Yes, Yes, Yes, and Yes/Affirmative response.

INTO EXECUTIVE SESSION – 8:00 PM

Clerk excused from session.

Personnel – Discuss hard to fill position

Student Matters – Student placement discussion

OUT OF EXECUTIVE SESSION – 8:29 PM

Superintendent records minutes

Chairman announced no decisions were made during executive session.

REGULAR SESSION

Personnel – Hard To Fill Position

No motion needed at this time. Only an item of discussion.

Student Matters – Student Placement

No motion needed at this time. Only an item of discussion.

ADJOURNMENT: 8:30 PM

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Chairman

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Clerk