

OFFICIAL MINUTES
JT. SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their regular meeting On Wednesday, August 11, 2021 at 8:00 p.m. in the school library as posted. Those in attendance were Chairman Cecil Martin, Trustees Eric Steigers and Mitchel Reid, Superintendent Alan Felgenhauer and Clerk/Treasurer Loretta Hammond-Nichols, one employee and one guest. (Absent Trustee Andrew Renshaw-fighting fire and Trustee Bryce Scrimsher aiding with evacuations)

ORDER/SALUTE

Chairman Martin called the meeting to order at 8:15 p.m. and those present joined in the flag salute. Chairman Martin noted that two trustees were absent due to helping with the local wildfire at Lenore.

REPORTS AND COMMENTS

Superintendent Report

*Budget Status (7/31/21) – This report is short since most expenses are for last fiscal year. August the first SDE payment will be made. September the Auditor will be doing the accruals with the report to follow in October. Food Service has been able to reimburse for wages this year due to the increase in student participation with the SOS waiver that allows all student eat free breakfast and lunch. The federal reimbursement rate is adequate in covering expenses for the program.

*ISBA Convention is November 17-19 in Boise.

*School Health and Safety Protocols for 2021-2022 – This protocol will follow the same guidelines as last year but without the fever check before students entering the building. Parents will be asked to do temperature checks at home before sending the student to school. If a student does have a temperature of 100.4 degrees, they will be sent home. Mask options will be in place in the event of a COVID breakout with Public Health notified. Their recommendations will be followed at the time of the breakout.

*Trustee positions for Zone #1, #2 and #3 open for the November election. Reminder that campaign finance reporting over \$500 is required. Nezperce County Election Clerk will be overseeing the election. Copy of the completed petitions will need to be filed with the School District Clerk.

Public Comments - None

Board Comments - None

CONSENT AGENDA-(Agenda/Minutes/Finance Report/Current Bills/Leave Report/County Certification/Early Childhood Head Start Coop Agreement/St. Joseph Regional Medical Center Agreement for IEP Services/2021-22 Bus Route Approval/2021-22 School Psychologist Services/2021-22 Grade 7-12 Tentative First Semester Class Schedule/Staff Orientation Week Schedule/Annual Audit Services Approval

Superintendent recommends postponing executive session due to lack of quorum for student and staff issues.

Chairman Martin suggested that the meeting be recessed after consent agenda and reconvene Monday when the other two trustees can attend for the Action Items on the agenda when the Lenore wildfire is contained.

Trustee Mitchel Reid moved to approve the consent agenda as amended with recess of the meeting until Monday, August 16 to reconvene at 8:00 p.m. that day. Seconded by Trustee Eric Steigers/Motion passed with three votes.

Meeting recessed at 8:28 p.m. - (Reconvening on Monday, August 16, 2021 at 8:00 p.m. in the school library)

OFFICIAL MINUTES
CJS DISTRICT #342
RECONVENING AUGUST MEETING

The Board of Trustee held the continuation of the August meeting on Monday, August 16, 2021 at 8:00 p.m. in the school library as posted. Those in attendance Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Eric Steigers, Mitchell Reid and Andrew Renshaw, Superintendent Alan Felgenhauer, Clerk/Treasurer Loretta Hammond-Nichols, one employee and one guest.

RECONVENE: Called to order at 8:00 p.m. Chairman Martin noted the reason for the recess of the August meeting due to wildfire emergency for several trustees and the lack of a quorum for the executive session of the Action Items portion of the agenda.

Superintendent asked that the Board revisit an item from the consent agenda approved at the previous meeting to update the County Certification. The amount is less due to an adjustment needed by Lewis County. The previous certification only had Nezperce County information.

Trustee Bryce Scrimsher moved to approve the adjusted County Certification for Nezperce and Lewis Counties. Seconded by Trustee Eric Steigers/Motion passed.

ACTION ITEMS

Unfinished Business

Second Reading Policy #301.11 Financial Accountability and IDEA Part B Funds

Superintendent reported that no changes needed for the second reading for approval.

Trustee Bryce Scrimsher moved to accept Policy #301.11 as presented. Seconded by Trustee Mitchell Reid/Motion passed.

Second Reading Policy #301.12 Written Compensation Procedure (Time & Effort)

Superintendent reported no changes needed for the second reading.

Trustee Bryce Scrimsher moved to accept Policy #301.12 as presented. Seconded by Trustee Andrew Renshaw/Motion passed.

Second Reading Policy #301.13 Employees Paid with Federal Funds and Unexpected or Extraordinary Closures

Superintendent noted no changes for the second reading

Trustee Bryce Scrimsher moved to accept Policy #301.13 as presented. Seconded by Trustee Eric Steigers /Motion passed.

New Business

First Reading Policy #301.14 Retention of Records Relating to Federal Grants

Superintendent noted this is procedure to keep federal grant records to be consistent with current process that can be updated for the second reading.

Board agreed to the first reading with the second reading to include the update.

First Reading Policy #301.15 Student Activity Fund

Superintendent reported this outline the procedure and use of funds to follow same process as district account. Board agreed to the first reading of the policy as presented.

Open Enrollment Requests

Superintendent asked if guest wanted to speak on behalf of student before Board entered executive session for discussion.

Guest asked the Board to consider the granddaughter to attend Culdesac. They reside in Lapwai school district but on the border of the district. Previous family have attended Culdesac and that experience was great. The student could ride the bus by getting on at the stop at the Church. Grandparent understood that the 1st/2nd grade class maybe full to capacity but would like to the Board to consider enrollment as Lapwai would not be a

good environment for this particular student to attend. Last year the student was home schooled since open enrollment was closed due to COVID.

Chairman Martin asked if the parent lived in district or if Grandparent had custody or Guardianship of the student. Board will need to discuss options available in executive session.

Grandparent explained that the father lives with him and the granddaughter. He does not believe that the parent or himself are structured enough to continue the home schooling as the student gets older.

Bus Fuel Tank Proposal

Superintendent Felgenhauer informed the Board that the local pump with Coleman Oil Company is closing September 1. This is where the district fuels up the route buses and district vehicles. Superintendent delegated the quote process to Dean of Students – Henry Filipponi.

Mr. Filipponi explained the quotes were for purchasing a 500-gallon diesel tank to be placed behind the school was quoted by:

Coleman Oil Company \$4,000

CHS Primeland \$2,200

Valcon Company \$4,600 for 1100 gallon tank (the smaller tank was more – so not considered)

The vendor who receives the award will provide service of filling the tank with the dyed diesel.

Chairman Martin asked if the tank is self-contained with pump.

Mr. Filipponi replied yes with a double wall. The fuel will be sold at ten cents above their vendor price.

Superintendent recommended CHS Primeland for the purchase and service.

Trustee Bryce Scrimsher moved to approve the CHS Primeland fuel tank for on-site install at the school.

Seconded by Trustee Mitchell Reid/Motion passed.

Surplus Property Declaration

Superintendent informed the Board that the Library books that were outdated for the Valnet system and the old outdated magazine shelves with the old reference books that are obsolete were being weeded out of the Library.

Trustee Bryce Scrimsher moved to approve the surplus items as presented. Seconded by Trustee Andrew Renshaw/Motion passed.

Trustee Mitchell Reid noted that he would contact the local community yard sale organizer that the items will be available.

EXECUTIVE SESSION as per Idaho Code 74-206 1(b) for personnel and student matters.

Trustee Bryce Scrimsher moved to enter executive session per IC 64-204 1(b) for student and personnel.

Seconded by Trustee Eric Steigers/Board Poll: Yes, Yes, Yes, Yes and Yes/Affirmative response.

INTO Executive Session: 8:29 P.M.

Clerk excused from session.

Personnel – Staff Positions discussed.

Student Matters – Open Enrollment Applications discussed

OUT of Executive Session: 8:50 P.M.

Chairman Martin noted no decisions were made during executive session.

Superintendent records minutes

OPEN SESSION

Student Matters – Open Enrollment Applications

Trustee Bryce Scrimsher moved to approve three open enrollment requests. Seconded by Trustee Eric Steigers/Motion passed.

Trustee Bryce Scrimsher moved to table one open enrollment request until September 8 meeting to determine actual enrollment/class size. Seconded by Trustee Mitchell Reid/Motion passed.

Chairman Martin explained that district students have to attend and those applying for open enrollment are on first come basis once capacity is reached for class size.

Personnel – Staff Considerations

Extra-curricular Positions

Trustee Bryce Scrimsher moved to approve the Extra-curricular staff as presented on the salary schedule.

Seconded by Trustee Andrew Renshaw/Motion passed.

Paraprofessional Positions

Trustee Bryce Scrimsher moved to hire two paraprofessionals as presented. Seconded by Trustee Mitchell Reid/Motion passed.

Trustee Bryce Scrimsher moved to adjust the start wage for a beginning Paraprofessional position at \$15.00 per hour. Seconded by Trustee Eric Steigers/Motion passed.

ADJOURNED: 9:02 PM

Chairman

Clerk