

OFFICIAL MINUTES
JT SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their regular Wednesday, November 10, 2021 meeting in the school library at 7:00 p.m. as posted. Those in attendance were Chairman Cecil Martin, Trustees Eric Steigers, Mitchell Reid and Andrew Renshaw, Superintendent Alan Felgenhauer, Principal Chase Woodford, Dean of Students Henry Filippini, two ASB Representatives and one patron. (Absent-Vice Chairman Bryce Scrimsher due to meeting schedule conflict)

ORDER/SALUTE

Chairman Martin called the meeting to order at 7:01 p.m. and those present joined in the flag salute.

REPORTS AND COMMENTS

Superintendent Report

*Budget Status (10-31-21) – District has received 50% of the SDE Funds with cash flow needed to cover the expenses. Food Service program looks to break even this year with more students eating and receiving the FREE reimbursement due to the SSO Program.

*Update School Reopen Plan- Checklist to include the change stating wearing masks if needed on the website.

Chairman asked if temperature checks were a concern. Superintendent informed Chairman that Parents are doing that at home before sending students to school this year.

Principal Report

*Enrollment – 10 preschool with the addition of the 3 year olds, 76 students in K-6th, 16 in the junior high, 19 high school students and with the 11 on-line total 132 students.

*Activities/Events – Red Ribbon Week was last week with a dress up day each day. Student of the Month Assembly awards went to Camille Abrego for elementary and Ryan Martinson for secondary. Reading Goals met had students doing “crack the egg on the staff head”. Some were boiled eggs and some were soft eggs. Students enjoyed that event. Istation assessments are showing growth with students receiving recognition for their improvements. Math piece of the assessment to start next. ASB Carnival was a success. GEAR UP Parent Night had a good turnout with a slide show of past graduates and where they are now. Thank you to the staff in helping out with the events. Title I Math Night is tomorrow. FFA field trip visited three businesses that included robotic drones, waste treatment plant and cabinet factory. Homecoming is next week with a dress up day each day. A huge thank you to Mindy Scrimsher for covering the position of custodian while we are in the process of hiring a new staff for that position.

Public Comments

Patron commented that things are going good with the start of school.

Ag Teacher commented that the students enjoyed the field trip.

Board Comments

Chairman extended a thank you to Mindy Scrimsher as well, for her covering the cleaning duties and the upkeep of the building. During COVID, the additional cleaning has had the staff stepping up and helping each other.

CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Report Approval/School Emergency Plan Approval)

Superintendent reported that no changes needed to the agenda.

Trustee Eric Steigers moved to approve the consent agenda as presented/Seconded by Trustee Mitchell Reid/Motion passed.

AGENDA ACTION ITEMS

Unfinished Business

Second Reading Policy 304.1 – Procurement Standards under a Federal Award

Superintendent reported the edits for the second reading of the policy.

Trustee Mitchell Reid moved to approve Policy 304.1 as read. Seconded by Trustee Eric Steigers/Motion passed.

Second Reading Policy 304.2 – Public Works Contracting and Procurement
Superintendent reported no changes needed for the second reading.

Trustee Eric Steigers moved to adopt Policy 304.2 as read. Seconded by Trustee Andrew Renshaw/Motion passed.

Second Reading Policy 304.3 – Public Procurement of Goods and Services
Superintendent reported no changes needed.

Trustee Mitchell Reid moved to accept Policy 304.3 as read. Seconded by Trustee Eric Steigers/Motion passed.

Second Reading Policy 304.4 – Professional Services Contracts
Trustee Andrew Renshaw noted that a period is needed at the end of #2.

Trustee Eric Steigers moved to adopt Policy 304.4 as amended. Seconded by Trustee Mitchell Reid/Motion passed.

Second Reading Policy 304.5 – Acquisition of Real and Personal Property
Superintendent report no changes for policy reading.

Trustee Mitchell Reid moved to adopt Policy 304.5 as read. Seconded by Trustee Andrew Renshaw/Motion passed.

New Business

Declare Trustee Bryce Scrimsher as Zone #1 and Trustee Mitchell Reid as Zone #2 Elected (One Candidate/No Election)

Trustee Eric Steigers moved to approve the declaration of elected trustees for Zone #1 and Zone #2 due to no election with only one candidate for the position. Seconded by Trustee Andrew Renshaw/Motion passed. Clerk delivered certificate of election to candidate(s).

Declare Zone #3 Vacant as no Candidate for Election (Effective – January Annual Meeting)

Superintendent explained that if no one applies for the Zone #3 position from within the zone in 90 days, then an At-Large appointment can be made at the April meeting. If current At-Large Appointment Trustee Andrew Renshaw is still interested in representing that Zone that appointment can be done at that meeting.

Trustee Mitchell Reid moved to declare Zone #3 vacant effective at the January meeting. Seconded by Trustee Eric Steigers/Motion passed.

First Reading Policy 304.6 – Petty Cash Funds

Superintendent noted that these last policies would finish the financial portion of the policy book review.

Board agreed to the first reading.

First Reading Policy 304.7 – Personal Reimbursements

Superintendent noted this policy outlines the process for reimbursement.

Board agreed to the first reading with the second reading to be at the next meeting.

Trustee Eric Steigers moved to enter executive session as per IC 74-206 1(b) for personnel and student matters.
Seconded by Trustee Mitchell Reid/Board Poll: Yes, Yes, Yes and Yes/Affirmative response.

INTO EXECUTIVE SESSION: 7:35 PM

Clerk excused from session.

Personnel – Staff considerations discussed.

Student Matters – Student issues discussed.

Dean of Students invited into session (7:45 PM) / dismissed (8:00 PM)

OUT OF EXECUTIVE SESSION: 8:15 PM

Chairman stated no decisions were made during executive session.

Superintendent records minutes.

OPEN SESSION

Personnel – Staff Considerations

Custodian Position

Trustee Mitchell Reid moved to hire the new custodian as recommended. Seconded by Trustee Eric Steigers/Motion passed.

Student Matters

Open Enrollment Request

Trustee Mitchell Reid moved to deny the approval of the open enrollment request as recommended. Seconded by Trustee Andrew Renshaw/Motion passed.

Student Friday Schedule

Trustee Mitchell Reid moved to approve the five Friday sessions for a student regarding discipline issues as recommended. Seconded by Trustee Eric Steigers/Motion Passed.

Adjourned: 8:18 PM

Chairman

Clerk