

OFFICIAL MINUTES  
JT SCHOOL DISTRICT #342  
CULDESAC, ID 83524

The Board of Trustees held their annual meeting at 7:00 p.m. in the school library on Wednesday, January 12, 2022 as posted. Those in attendance were Chairman Cecil Martin, Vice-chairman Bryce Scrimsher, Trustees Mitchell Reid, Eric Steigers and Andrew Renshaw, Superintendent Alan Felgenhauer, Principal Chase Woodford, Dean of Students Henry Filipponi and Clerk/Treasurer Loretta Hammond-Nichols. (At-Large Appointment Trustee Andrew Renshaw position expired at the end of unfinished business of the meeting)

ORDER / SALUTE

Chairman Cecil Martin called the meeting to order at 7:02 p.m. and those present joined in the flag salute.

REPORTS AND COMMENTS

Superintendent Report

\*Superintendent Felgenhauer informed the Board that ISBA is working with SBOE on the district zone mapping project and that process will be completed by the deadline.

\*ISDE Superintendent is supporting student enrollment FTE versus ADA for funding this year. The attendance ADA usually is about 95% versus current average of 80% due to COVID.

\*Budget Status (12/31/21) – The revenue is in good shape with the expenditures to catch up this summer. The school should have funds left at yearend. The Food Service account is good with the help of the SSO Program that provides free meals to the students.

\*Board Goals Workshop – Lewiston 2/16/22 at Hells Canyon Hotel – Training will start at 9:00 a.m. with students and staff joining them for lunch and roundtable discussions in the afternoon until about 3:00 p.m.

\*Reminder – February Board meeting changed from 2/9/22 to 2/15/22 on Tuesday in the Title Room due to testing.

\*Food Service Manager Shirley Boyer asked Superintendent to thank the Board for the staff dinner and gift card. It was very much appreciated and she wanted to express her gratitude for all the Board does on behalf of the staff and students of Culdesac School.

Principal Report

9-12 Secondary – Dean of Students

\*Mr. Henry Filipponi presented the Greenhouse project as developed by Ag/Science Teacher Elexus Moore which covered the assembly of the greenhouse structure to include future on-going projects that would provide more opportunities for work related career classes. This project is possible due to the donations received from P#1FCU, Farm Credit Bureau and SEL. A greenhouse will provide FFA fundraiser opportunities for plant sales.

\*Enrollment for 9-12<sup>th</sup> grades is 30 with the on-line students.

\*Senior Projects presentation went well on December 15 in the Library with all receiving a passing grade.

\*English Teacher Shelly Romine is offering DC English class with LCSC. Students will receive three college credits.

\*Mr. Filipponi recertified with Briggs & Stratton Small Engines.

\*Trapshooting Club is starting with six members.

\*BPA January competition rescheduled with Zoom option. Team did well with a perfect score.

\*SOQ – Jack Lomanto selected for the high school student of the quarter.

\*Second Semester Grades 7-12 schedule provided for Board to review.

P/K-8 Elementary – Principal

\*Mr. Chase Woodford reported enrollment at 101 for P/K-8<sup>th</sup> with 10 in Preschool, 75 in K-6<sup>th</sup> and 16 in the Junior high.

\*Thank you to Cecil and Sandy Martin for the great snack bags at the Christmas concert for everyone.

\*Thank you to Santa for showing up to surprise the students.

\*IDLA - Launch Pad classes for the 3<sup>rd</sup>/4<sup>th</sup> class provided 30-minute Math instruction, then 30 minutes in a small group tutor session with an instructor from American Falls.

\*Istation software curriculum purchased to replace the IRI is proving to be more efficient with growth up 20 to 40 points for our students. Title is focusing on Reading and Istation helps with K-6<sup>th</sup> math.

- \*Thanks to Bryce Scrimsher for clearing the parking lot of the snow.
- \*Thanks to Mr. Wingerden for clearing the entry/exit school paths after the City plows the streets.
- \*Thank you to the Jolly Family who provided the staff a song of thanks for all they do. A great group of talent.
- \*Kindergarten Teacher Corrine Filon received a donation for headphones with mics and a mouse for the student Chromebooks.
- \*Junior High Volleyball starts on January 25<sup>th</sup>.
- \*Elementary grades worked hard and earned the afternoon movie reward that will be held in the library tomorrow afternoon with snacks and juice.

Public Comments – none

#### Board Comments

- \*Vice-chairman Bryce Scrimsher noted that the Christmas Program had a good turn out this year.
- \*Chairman Cecil Martin said it was a nice program.

#### CONSENT AGENDA (Agenda/Minutes/Finance Report/Current Bills/Employee Leave Approval Report)

Superintendent reported no changes needed to the agenda.

Trustee Bryce Scrimsher moved to approve the consent agenda as presented. Seconded by Trustee Mitchell Reid/Motion passed.

#### ACTION ITEMS AGENDA

##### Unfinished Business

##### Second Reading Policy #304.8- Travel Allowance

Superintendent noted meal per diem rate of \$50.00 per day to \$54.00 and mileage to .585 cents per mile.

Lodging rate stayed the same rate.

Trustee Bryce Scrimsher moved to approve second reading of Policy #304.8 as presented. Seconded by Trustee Eric Steigers/Motion passed.

##### Second Reading Policy #304.9- District Credit/Debit Cards

Superintendent reported no changes to the second reading.

Trustee Bryce Scrimsher moved to approve second reading of Policy #304.9 as presented. Seconded by Trustee Andrew Renshaw/Motion passed.

##### New Business

##### Administer Oath of Office for Trustee Zones #1 and #2

Clerk Loretta Hammond-Nichols swore in Trustee Bryce Scrimsher and Trustee Mitchell Reid.

##### Board of Trustee Reorganization

Superintendent conducted the nominations for chairman position.

Trustee Bryce Scrimsher nominated Cecil Martin for chairman. Seconded by Trustee Mitchell Reid.

Superintendent hearing no other nominations asked for a vote. Affirmative responses/passed.

##### Chairman Cecil Martin conducted the nominations for vice-chairman position.

Trustee Eric Steigers nominated Bryce Scrimsher for vice-chairman. Seconded by Trustee Mitchell Reid.

Chairman hearing no other nominations asked for a vote. Affirmative responses/passed.

##### Clerk Appointment

Chairman Martin asked for a motion for an appointment for the board clerk position.

Trustee Bryce Scrimsher moved to appoint Loretta Hammond-Nichols for the board clerk position. Second by Trustee Mitchell Reid/Motion passed.

##### Account Signatures(s) and Federal Depository Approval – P#1FCU

Chairman announced that new signatures are not needed with no changes in Board officers.

Trustee Bryce Scrimsher moved to continue P#1FCU as the Federal Depository for the school. Second by Eric Steigers/Motion passed.

#### Set 2022 Board Meetings -Time/Date/Location

Chairman noted the regular meetings are held in the school library on the second Wednesday of the month at 7:00 p.m. except the three months in the summer the meetings start at 8:00 p.m.

Trustee Bryce Scrimsher moved to approve the meeting schedule as presented. Second by Trustee Mitchell Reid/Motion passed.

#### Review of Board Code of Ethics

Superintendent reported that ISBA recommends this annual review to refresh or introduce new trustees with the responsibility of their duty.

Chairman agreed that this is a good practice and asked the trustees to review and return signed copy to Clerk.

#### PTSA Sausage Sales – School Facility Use Request

Chairman Martin reminded the annual sausage feed dinner cancelled due to COVID, but the bulk sale will continue the second week of March.

Trustee Bryce Scrimsher moved to approve the PTSA facility use request for sausage sales event. Second by Trustee Mitchell Reid/Motion passed.

#### Approve Hayden Ross Contract for 2021-2022 Audit

Superintendent noted the quote of \$13,500 is up \$500 from last year. The quote is for one year only.

Trustee Bryce Scrimsher moved to approve Hayden Ross for the 2021-2022 audit. Second by Trustee Eric Steigers/Motion passed.

#### Approve School Closures and Late Start

Superintendent reported that due to bad roads and weather school had a two hour late on Tuesday, January 4<sup>th</sup> and emergency closures declared for January 5<sup>th</sup> and 6<sup>th</sup>. A staff workday was called off as well for that Friday of the week.

Trustee Bryce Scrimsher moved to approve the two-day emergency closure of school and the two-hour late start. Second by Trustee Eric Steigers/Motion passed.

Trustee Bryce Scrimsher moved to enter executive session as per IC 74-206 1(b) for personnel. Second by Trustee Mitchell Reid/Board Poll: Yes, Yes, Yes and Yes/Affirmative response.

INTO Executive Session: 7:45 PM

Clerk excused for session

EXECUTIVE SESSION as per IC 74-206 1(b) for Personnel

Personnel – Staff considerations discussed.

OUT OF Executive Session: 8:12 PM

Chairman announced no decisions were made during executive session.

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Superintendent records minutes

#### OPEN SESSION

Personnel – Staff Considerations

Trustee Bryce Scrimsher moved to approve a two-year contract for Superintendent Alan Felgenhauer. Second by Trustee Mitchell Reid/Motion passed.

Meeting Adjourned 8:15 p.m.

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Chairman

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Clerk