

OFFICIAL MINUTES
JT. SCHOOL DISTRICT #342
CULDESAC, ID 83524

The Board of Trustees held their regular meeting on Wednesday, October 12, 2022 as posted in the school library at 7:00 p.m. Those in attendance were Chairman Cecil Martin, Trustees Andrew Renshaw, Eric Steigers, Superintendent Alan Felgenhauer, Principal Henry Filipponi, Clerk/Treasurer Loretta Hammond-Nichols, Business Manager Julane Lowry, one employee and one patron.

ORDER/SALUTE

Chairman Martin called the meeting to order at 7:02 p.m. and those present joined in the flag salute.

REPORTS AND COMMENTS

Superintendent Report

*Budget Status (9/30/2022) – Superintendent Felgenhauer reported that the investment account was at about \$1.6 million. \$309,000 expenditures including payroll with the cost of the new bus.

*ISBA Convention Proposed Resolutions – Superintendent Felgenhauer passed out copies of proposed Resolutions that will be discussed at the ISBA Conference in November 2022.

*October 19, 2022 Special Board Meeting – Scheduled at 7:00pm in the School Library for presentation of the annual audit for fiscal year 2021-2022.

*November Board Meeting- Tuesday, November 15th. Reminder meeting has changed due to the ISBA Conference in CDA for the Board to attend.

Principal Report

*Enrollment – Pre-K have 11 students, elementary K-6 74, junior high has 12 and high school has 14 with an additional 17 students taking dual credit classes with LCSC on-line. Total enrollment – 129 students.

*Events – Kelley Hewett had a great turnout with 99 parents and students signing in at the Moms with Muffins event.

LCSC Trip: Mrs. Parker, Mrs. Cicrich and Mrs. Rich took the high school students to the career fair on October 6th. First Friday: the First Friday went well with 5-8 grades on a field trip to Dworshak Dam, remaining students chose between remediation or enrichment activities, Mrs. Rich provided basic vehicle and home owner maintenance, Mrs. Cicrich covered an art decoration project for the morning. For the afternoon: Ms. Romine held a drama – improve workshop and Mrs. Cicrich provided a Halloween decoration project. Next First Friday will be November 4th: 7-12th students prepare a turkey dinner with a pie baking activity as a Home Ec option, Mrs. Parker will offer a personal finance class including taxes, and a photography class with Mrs. Moore overseeing a FFA career rodeo. Ms. Romine will be taking students to see “Little Shop of Horrors” play at the Lewiston Civic Theater on Sunday October 16th. Gear Up Night on November 9th by Mrs. Felton to promote career and college readiness, with FASFA process, pizza and door prizes. Title 1 Math Night on November 10th by Mrs. Hewett with pizza, door prizes and math games/activities designed to increase parent involvement. Volleyball – Last game against Kendrick with Districts starting on the 15th. First Quarter: Parent Teacher Conferences on October 18th and 19th.

Public Comments

Principal Filipponi expressed A BIG THANK YOU to the staff for making Muffins with Mom event a big success! Since Muffins with Mom was a success, ideas are being entertained for a father’s event in the future.

Mrs. Filon was a recipient of Donors Choose donation for a 5th/6th grade class project.

Board Comments

Chairman Martin asked Andrew Renshaw to share with the board his most recent attendance at the ISBA Region 2 meeting held in Lapwai on 10/11/2022.

Mr. Renshaw shared concern over the lack of bus drivers in the area school districts and ideas for recruitment. Upcoming ISBA resolutions were discussed. Ongoing supply chain issues for food service programs also a concern.

CONSENT AGENDA – (Agenda/Minutes/Finance Report/Current Bills/Leave Report Approval)

Superintendent noted that no changes were needed to the agenda.

Trustee Eric Steigers moved to approve the consent agenda as presented. Seconded by Trustee Andrew Renshaw/Motion passed.

ACTION ITEMS AGENDA

Unfinished Business

Review Letters of Interest for Zone 1 & 2 Vacancies

Superintendent reported that two letters of interest were submitted by Kim Bomar and John Filon with Mr. Filon withdrawing his letter of interest. Both letters of interest were for Zone 1. Mr. Filon is interested should no one else express interest in Zone 2. Patron, Mrs. Bomar was in attendance at the meeting.

Trustee Appointment

Chairman Martin asked Mrs. Bomar if she had questions or concerns regarding the length of commitment or duties for Zone 1. (Zone 2 still vacant with no letter of interest).

Mrs. Bomar commented that did not, as she has met with Kathy Bomar, who previously served on the Board.

Chairman Martin asked for a motion to accept Ms. Bomar as the new appointed trustee for Zone 1 for the remaining term of three years.

Trustee Andrew Renshaw made the motion to accept Ms. Bomar as the new appointed trustee for Zone 1 to fulfill the duties for the remaining three-year term. Trustee Eric Steigers second the motion/passed.

Oath of Office

Mrs. Bomar was sworn in by Clerk/Treasurer Loretta Hammond-Nichols.

Trustee Reorganization - Elect New Vice-chairman

Chairman Martin asked for a motion to determine a new Vice-chairman.

Trustee Eric Steigers made the motion that Andrew Renshaw serve as Vice-Chairman with Chairman Martin second the motion/passed.

Approval of Signatures for District and School Banking Accounts

Trustee Eric Steigers made a motion to approve district and school account signatures as presented:

ASB Student Checking & Certificates / Food Service Program Checking Account

Superintendent Alan Felgenhauer, Principal Henry Filipponi, Business Manager Julane Lowry, School Secretary Poppy Filipponi, District Clerk Loretta Hammond-Nichols

District Checking / Trust & Memorial – Scholarship Account / Deposit Box & Open or Close Accounts

Superintendent Alan Felgenhauer, Board Chairman W. Cecil Martin, Vice-Chairman Andrew Renshaw, Business Manager Julane Lowry, District Clerk Loretta Hammond-Nichols

Removal of Account Signatures: Principal Chase Woodford as of 9/01/2022

Trustee Bryce Scrimsher as of 10/01/2022

District Clerk L. H-Nichols as of 12/31/2022

Vice-chairman Andrew Renshaw second the motion/carried. (Clerks note - All accounts require two signatures)

City of Culdesac Proposal

Superintendent Felgenhauer recapped the discussion from the meeting with the Culdesac City Council. They accepted the schools counter proposal. In addition to the Tennis Court and Basketball Court, they approved to include the Baseball Field and the corner piece of property that houses the school sign with additional city lots of 2,3,4,5,6,7 by the Tennis Court portion in exchange for the remainder of the sign property piece. Easement determinations to be done with consideration of the water/sewer lines by a survey. Estimated cost of survey

maybe \$2,000-\$3,500 to be paid by the school. The legal descriptions to be done by the City. COVID funds will be utilized for the expenses to cover the upgrades to the tennis court project.

Vice-chairman Andrew Renshaw made the motion to accept the proposed land swap with the City of Culdesac as presented by Superintendent Felgenhauer. Trustee Eric Steigers seconded the motion/passed.

Second Reading Policy 104.3 – Annual Organization Meeting

Superintendent reported that no changes were needed to the policy for the second reading.

Trustee Eric Steigers moved to accept Policy 104.3 – Annual Organization Meeting as written. Vice-chairman Andrew Renshaw seconded the motion/passed.

Second Reading Policy 626.1 – Nutrition Education

Superintendent reviewed the changes referenced for the second reading of the policy.

Vice-chairman Andrew Renshaw moved to approve the second reading of the policy as presented. Seconded by Trustee Eric Steigers/motion passed.

New Business

Change December Board Meeting from 12/14/22 to 12/12/22

Superintendent Felgenhauer has a scheduling conflict.

Trustee Eric Steigers moved to approve the December meeting change and Trustee Kim Bomar second the motion/passed.

Approve Boys Basketball Coop with Highland School District

Vice-chairman Andrew Renshaw moved to approve the coop with Highland School district. Trustee Eric Steigers seconded the motion/passed.

Approve Starting Bid Process for Back-up Generator for School

Superintendent assigned Mr. Filipponi to gather information on the costs of a backup generator. Superintendent recommended Mr. Larry Kom to assist with the bidding process. Superintendent Felgenhauer mentioned that COVID funding qualifies to cover the expenses.

Vice-chairman Andrew Renshaw made the motion to begin the bidding process for a new generator. Trustee Kim Bomar seconded the motion/passed.

Reading Skills Development Plan

Superintendent Felgenhauer explained a proposed reading skills development plan in which the focus is dyslexia and dyslexia identification in student readers.

Trustee Eric Steigers moved to approve the CRSA plan as presented and Vice-chairman Renshaw seconded the motion/passed.

First Reading Policy 303.3 – Advertising in Schools/Revenue Enhancement

Superintendent explained the policy in which schools are able to raise revenue through selling advertising, i.e. signs on the ball fields, space in the annual yearbook. Board agreed to the first reading of the policy.

Vice-chairman Andrew Renshaw moved to enter executive session as per IC 74-206 1(b) for personnel matters.

Seconded by Trustee Eric Steigers/Board Poll: Yes, Yes, Yes, and Yes/Affirmative response.

INTO Executive Session: 8:14 PM

Clerk dismissed from session.

EXECUTIVE SESSION as per IC 74-206 1(b) for Personnel

Personnel – Staff Considerations were discussed.

OUT of Executive Session: 8:30 PM

Chairman announced no decisions were made in executive session.

Superintendent records minutes

OPEN SESSION

Personnel

Approve Speech Service Contract

Trustee Eric Steigers made motion to accept contract for speech services. Trustee Kim Bomar second motion/passed.

Approve Extracurricular Assignments

Trustee Eric Steigers moved to approve the Yearbook reassignment and the Junior High Volleyball and Basketball coach assignments. Trustee Kim Bomar second motion/passed.

Approve Bus Driver Position

Trustee Eric Steigers moved to hire new bus driver Michelle Heuett-Fluckiger. Vice-chairman Andrew Renshaw second motion/passed.

ADJOURNMENT 8:12 PM

Chairman

Clerk